



DUNSTABLE TOWN COUNCIL

Budget – 2009/2010

Fees and Charges – 2009/2010



DUNSTABLE
TOWN COUNCIL

Contents

Page Number

SUMMARY

1

Cost Centre

Finance and Support Services

101	Central Services (Reallocated)	3
102	Grove House	4
103	Marketing	4
106	Corporate Management	5
107	Democratic Management and Representation	5
109	Planning	5
110	Capital & Projects	6

Grounds and Environmental Services

201	Allotments	8
202	Cemetery	8
205	Recreation Grounds	9
403	Town Centre	10
404	Town Centre Gardens	10
210	Capital & Projects	11

Community Services

209	Older People's Day Care Service	13
301	Summer Play Activities	13
304	The Place	14
305	Mayfield Centre	14
309	Grants	14
401	Events Programme	15
402	Priory House	16
403	Town Centre (Management	17
310	Capital & Projects	17

Fees and Charges

18

Capital/Revenue Reserve Funds

23

DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE

<u>Actual</u> 2007/2008		<u>BUDGET</u> 2008/2009	<u>DRAFT</u> <u>BUDGET</u> 2009/2010
0	101 Central Services (Reallocated)	0	0
0	102 Grove House	0	0
5,200	103 Marketing	30,804	26,463
143,113	106 Corporate Management	182,249	197,120
144,824	107 Democratic Management and Representation	158,867	170,739
4,836	109 Planning	4,898	3,300
84,555	110 Capital & Projects	81,413	83,331
£382,528		£458,231	£480,953
Grounds and Environmental Services			
46,363	201 Allotments	47,531	40,885
100,751	202 Cemetery	87,042	62,634
204,599	205 Recreation Grounds	219,035	232,124
108,048	403 Town Centre	99,524	87,374
126,953	404 Town Centre Gardens	152,473	131,549
46,639	210 Capital & Projects	86,813	77,298
£633,353		£692,418	£631,864
Community Services			
13,451	209 Older People's Day Care Service	27,855	20,200
31,002	301 Summer Play Activities	29,768	11,752
55,650	304 The Place	73,666	85,170
38,152	305 Mayfield Centre	59,006	64,154
18,333	309 Grants	22,181	21,318
76,826	401 Events Programme	93,823	92,414
108,103	402 Priors House	107,038	185,644
-	403 Town Centre (Management	29,000	77,222
55,075	310 Capital & Projects	62,540	70,516
£396,592		£504,877	£628,390
£1,412,473	Total Net Expenditure	£1,655,526	£1,741,207
-74,239	Use of balances	74,600	71,597
£1,486,712	Precept	£1,580,926	£1,669,610
120.98	Council Tax	£126.91	£133.13

DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE

Finance and Support Services

Budget Manager:
Head of Finance and Support Services
Rosemary Smith

	<u>BUDGET</u> <u>2008/2009</u>	<u>DRAFT</u> <u>BUDGET</u> <u>2009/2010</u>
Central Services (Reallocated)	0	0
Grove House	0	0
Marketing	30,804	26,463
Corporate Management	182,249	197,120
Democratic Management and Representation	158,867	170,739
Planning	4,898	3,300
Capital & Projects	81,413	83,331
	<u>£458,231</u>	<u>£480,953</u>

FINANCE AND SUPPORT SERVICES

CENTRAL SERVICES - 101

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	132,537	124,952
4007	Staff Training	7,000	7,000
4010	Payroll (SBDC)	23,000	27,000
4058	Professional Services	15,000	28,000
4021	Telephones	5,000	5,000
4023	Stationery	6,000	6,000
4022	Postage	5,500	5,000
4037	Franking Machine Maintenance/Recycling	1,500	1,500
4040	Office Furniture and Equipment	5,000	5,000
4039	Photocopier Rental	4,500	3,200
4040	Computers/IT	2,000	2,000
4037	IT Support Contract (Beds County Council)	1,600	1,600
4025	Professional Subscriptions (publications)	2,500	2,000
4013	Grove House (Internal Rent)	2,200	1,600
		<hr/>	<hr/>
		213,337	219,852
	Income		
1091	Misc Income	1,000	1,000
		1,000	1,000
	Total Net Expenditure	212,337	218,852
	Reallocated to Services	-212,337	-218,852
		<hr/>	<hr/>
		£0	£0
		<hr/>	<hr/>

FINANCE AND SUPPORT SERVICES

GROVE HOUSE - 102

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4001	Caretaking	9,000	8,400
4016	Cleaning	8,500	8,500
4038	Repairs and Maintenance	12,500	12,500
4036	Maintenance Contracts	5,500	5,500
4011	Rates	13,200	14,000
4012-15	Utilities (water 4012, elec 4014 & gas 4015)	7,000	7,000
		55,700	55,900
	Income		
1001	Room Hire	500	500
1002	Rents and Rates (Tenants)	27,500	27,800
1003	Service Charges (Tenants)	25,500	26,000
	Internal Rent (to Central Services)	2,200	1,600
		55,700	55,900
	Total Net Expenditure	£0	£0

CENTRAL MARKETING - 103

4010	Staff Costs (reallocated)	3,181	3,274
4033	Talk of the Town	13,500	14,000
4034	Website	2,000	2,000
4032	General	10,000	5,000
4998	Central Services (reallocated)	2,123	2,189
	Total Net Expenditure	£30,804	£26,463

FINANCE AND SUPPORT SERVICES

CORPORATE MANAGEMENT - 106

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	46,463	69,911
4003	Pension/HR Related Costs	32,000	17,000
4026	Insurance	36,500	40,000
4006	Health & Safety	2,000	2,000
Int-4057			
Ext-4056	Audit Fees	10,700	12,000
4061	Annual Report	1,500	1,500
4998	Central Services (reallocated)	53,086	54,709
	Total Net Expenditure	£182,249	£197,120

DEMOCRATIC MANAGEMENT AND REPRESENTATION - 107

	Expenditure		
4010	Staff Costs (reallocated)	44,099	53,391
4007	Member Training	1,000	1,000
4500	Election Expenses	11,000	11,000
4008	Conference/Seminar Expenses inc. Travel	3,000	3,000
4024	Printing Costs (Civic Events)	2,000	2,000
4501	Mayors Transport	9,000	8,500
4502	Mayors Allowance	5,000	5,000
4503	Civic Hospitality	3,200	4,000
4504	Civic Regalia	1,500	1,500
4321	Town Twinning Activities	2,000	2,000
4025	Subscriptions	2,750	2,750
4998	Central Services (reallocated)	74,318	76,598
	Total Net Expenditure	£158,867	£170,739

PLANNING - 109

	Expenditure		
4010	Staff Costs (reallocated)	2,775	2,206
4998	Central Services (reallocated)	2,123	1,094
	Total Net Expenditure	£4,898	£3,300

FINANCE AND SUPPORT SERVICES

CAPITAL AND PROJECTS - 110

Nominal Code	Budget 2008/2009	Draft Budget 2009/2010
4721>321 Cont. to Reserves (IT)	8,000	6,000
4715>315 Cont. to Reserve (Campaigns) (Cap Proj)	5,000	0
4724>324 Cont. to Reserve (Building Maint)	15,500	25,500
Loan Charges (Grove House)	52,913	51,831
Total Net Expenditure	<u>£81,413</u>	<u>£83,331</u>

DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE

Grounds and Environmental Services

Budget Manager:
Head of Grounds and Environmental Services
(vacancy)

	BUDGET	DRAFT
	2008/2009	BUDGET
	2009/2010	2009/2010
Allotments	47,531	40,885
Cemetery	87,042	62,634
Recreation Grounds	219,035	232,124
Town Centre	99,524	87,374
Town Centre Gardens	152,473	131,549
Capital & Projects	86,813	77,298
	£692,418	£631,864

GROUNDS AND ENVIRONMENTAL SERVICES

ALLOTMENTS - 201

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	45,158	38,946
4038	Repairs and Maintenance	3,000	3,000
4012	Water Charges	750	750
4998	Central Services (reallocated)	2,123	2,189
		51,031	44,885
	Income		
1002	Fees	3,500	4,000
		3,500	4,000
	Total Net Expenditure	£47,531	£40,885

CEMETERY - 202

	Expenditure		
4010	Staff Costs (reallocated)	109,765	123,831
4002	Wages	2,500	0
4011	Rates	7,000	7,100
4012-15	Utilities (water 4012, elec 4014 & gas 4015)	4,000	4,000
4017	Waste Disposal/Skips	4,750	4,750
4018	Security/Lock up	1,500	1,500
4021	Telephones	1,000	1,200
4038	Repairs and Maintenance	4,000	4,000
4040	Tools and Equipment	5,000	5,000
4041	Tree Surgery	2,000	3,000
4042	Grass Cutting	26,600	0
4045	Vehicle Costs	4,000	4,000
4049	Memorial Safety	4,500	3,500
4201	Book of Remembrance	600	600
4998	Central Services (reallocated)	10,617	10,943
		187,832	173,424
	Income		
1021	Fees and Charges	85,000	90,000
1023	Memorials	15,000	20,000
1022	Book of Remembrance	600	600
1024/91	Misc (war graves 1024, misc 1091)	190	190
		100,790	110,790
	Total Net Expenditure	£87,042	£62,634

GROUNDS AND ENVIRONMENTAL SERVICES

RECREATION GROUNDS - 205

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	120,201	147,971
4038	Repairs and Maintenance	12,000	12,000
4036	Standing Maintenance Contracts	2,400	2,400
4018	Security/Locking/Patrols	6,000	6,000
4046	Play Areas and Equipment	15,000	15,000
4045	Vehicle Costs	5,000	5,000
4041	Tree Planting Surgery	2,000	2,000
4017	Waste Disposal/Skips	6,500	6,500
4012-15	Utilities (water 4012, elec 4014 & gas 4015)	6,500	6,500
4021	Telephones	1,000	1,000
4040	Tools and Equipment	5,000	5,000
4011	Westbury Depot Rates	2,690	2,700
4013	Westbury Depot Rent (inc. garage rent)	8,010	8,010
4042	Grass Cutting Equipment	15,500	9,600
4044	Bowling Green Irrigation	1,000	1,000
	Contribution to Downside Com Centre Utilities	0	2,000
4998	Central Services (reallocated)	21,234	10,943
		230,035	243,624
	Income		
1009	Football Pitches	11,000	11,500
		11,000	11,500
	Total Net Expenditure	<u>£219,035</u>	<u>£232,124</u>

GROUNDS AND ENVIRONMENTAL SERVICES

TOWN CENTRE - 403

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	98,807	85,056
4050	Repairs and Maintenance (Town Centre)	5,000	5,000
4040	Tools and Equipment	1,000	1,000
4047	Depot Facilities	1,250	1,250
4021	Telephones	600	600
4045	Vehicle Fuel and Maintenance	3,500	3,500
4043	Bedding Plants and Baskets	11,250	12,500
4921	Bus Shelters	4,000	4,000
4998	Central Services (reallocated)	10,617	10,943
		136,024	123,849
	Income		
1051	Town Centre Agency with SBDC	20,000	19,975
1055	SBDC Contribution to Maintenance	5,000	5,000
1065	Beds CC Contribution to Maintenance	11,500	11,500
		36,500	36,475
	Total Net Expenditure	£99,524	£87,374

TOWN CENTRE GARDENS - 404

	Expenditure		
4010	Staff Costs (reallocated)	98,806	85,056
4002	Wages	6,250	0
4038	Repairs and Maintenance (GHG. PHG)	7,500	6,000
4040	Tools and Equipment	1,000	1,000
4047	Depot Facilities (inc. Toilet Hire)	1,250	1,250
4021	Telephones	600	600
4045	Vehicle Fuel and Maintenance	3,500	3,500
4043	Bedding Plants and Baskets	11,250	12,500
4017	Waste Disposal/Skips	5,500	5,500
4041	Tree Planting and Surgery	5,000	5,000
4042	Contract Grass Cutting	1,000	0
4036	CCTV (Priory Gardens)	1,200	1,200
4998	Central Services (reallocated)	10,617	10,943
		153,473	132,549
	Income		
1063	Beds CC One Step Work Placement	1,000	0
1009	Croquet Lawn Hire	0	£1,000.00
		1,000	1,000
	Total Net Expenditure	£152,473	£131,549

GROUNDS AND ENVIRONMENTAL SERVICES

CAPITAL AND PROJECTS -

Nominal Code	Budget 2008/2009	Draft Budget 2009/2010
Contribution to Reserve (Vehicles)	23,000	10,000
Fencing Renewal (5 year programme)	10,000	10,000
Contribution to Reserve (Pavilions)	5,000	5,000
Contributon to Reserve (Cemetery Bldgs)	0	5,000
Contribution to Reserve (Performance area)	1,000	1,000
Loan Charges:		
Luton Road Pavilion	3,100	2,832
Cemetery extension (April 2000)	2,700	2,700
Cemetery extension (Dec 2008))	37,313	36,066
Performance Area	4,700	4,700
Total Net Expenditure	£86,813	£77,298

DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE

Community Services

Budget Manager:
Head of Community Services
(vacancy)

	BUDGET	DRAFT
	2008/2009	BUDGET
	2009/2010	
Older People's Day Care Service	27,855	20,200
Summer Play Activities	29,768	11,752
The Place	73,666	85,170
Mayfield Centre	59,006	64,154
Grants	22,181	21,318
Events Programme	93,823	92,414
Priory House	107,038	185,644
Town Centre Management	29,000	77,222
Capital & Projects	62,540	70,516
	£504,877	£628,390

COMMUNITY SERVICES

OLDER PEOPLE'S DAY CARE SERVICE - 209

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4001	Staff Costs (reallocated)	28,532	22,106
4313	Transport	9,000	9,000
4063	Salvation Army	7,500	7,500
4064	Hall Hire	2,500	2,500
4065	Food	2,500	2,500
4066	Entertainment	1,000	1,000
4998	Central Services (reallocated)	2,123	1,094
		53,155	45,700
	Income		
1006	Bedfordshire County Council (Contract)	15,300	15,500
1007	Fees	5,000	5,000
	Contribution from Reserve (SRB)	5,000	5,000
		25,300	25,500
	Total Net Expenditure	£27,855	£20,200

SUMMER PLAY ACTIVITIES - 301

4010	Staff Costs (reallocated)	17,545	2,108
4002	Wages	13,500	13,950
4040	Equipment	2,000	2,000
4064	Hall Hire	600	600
4020	Misc	2,000	1,000
4062	Uniform	1,000	500
4032	Advertising	3,000	2,500
4066	Entertainment	1,000	1,500
4998	Central Services (reallocated)	2,123	1,094
		42,768	25,252
	Income		
1004	Fees (Houghton Regis)	8,000	8,000
1004	Fees (Dunstable)	5,000	5,500
		13,000	13,500
	Total Net Expenditure	£29,768	£11,752

COMMUNITY SERVICES

THE PLACE - 304

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	85,793	98,981
4038	Repairs and Maintenance	3,000	2,500
4040	Activities Programme	5,250	6,500
4011	Rates	2,000	2,000
4026	Insurance	500	500
4012-15	Utilities (water 4012, elec 4014 & gas 4015)	3,500	3,500
4021	Telephone	1,500	1,500
4998	Central Services (reallocated)	2,123	2,189
		103,666	117,670
	Income		
1001	Rent (Connexions)	4,000	4,500
1062	Contribution (Bedfordshire County Council)	16,000	16,000
	Contribution from Reserve (SRB)	10,000	12,000
		30,000	32,500
	Total Net Expenditure	£73,666	£85,170

MAYFIELD CENTRE - 305

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff costs	47,583	52,565
4011	Rates	2,000	2,100
4012-15	Utilities (water 4012, elec 4014 & gas 4015)	1,800	1,800
4021	Telephone	1,000	1,000
4038	Repairs and Maintenance	1,500	1,500
4040	Activities Programme	3,000	3,000
4998	Central Services (reallocated)	2,123	2,189
	Total Net Expenditure	£59,006	£64,154

GRANTS - 309

	Expenditure		
4010	Staff Costs (reallocated)	433	1,504
4302	Grants	17,000	15,000
4321	Town Twinning	1,000	1,000
4531	Band	1,625	1,625
4998	Central Services (reallocated)	2,123	2,189
	Total Net Expenditure	£22,181	£21,318

COMMUNITY SERVICES

EVENTS PROGRAMME - 401

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	41,826	38,843
4002	Events staffing	9,250	3,000
4511	St George's Day	500	500
4512	Carnival	12,500	12,500
4513	Fireworks	11,500	12,000
4514	Torchlight Carols Service	4,000	4,000
4515	Remembrance Services	1,100	1,500
4516	Quadrant Entertainment	3,500	3,500
4517	Lunchtime Recitals	1,600	1,600
4518	Band Concerts	5,500	4,500
4521	Music Festival	15,000	15,000
4028	Use of Grove Theatre	8,000	6,000
4035	History Event	18,000	10,000
4032	Marketing	0	5,000
4998	Central Services (reallocated)	4,247	5,471
		<hr/>	<hr/>
		136,523	123,414
	Income		
1083	Fireworks	6,500	7,500
1084	Use of Grove Theatre	19,700	6,000
1085	Quadrant Entertainment	3,500	3,500
1087	Carnival	10,000	10,000
1092	Concessions	3,000	4,000
		<hr/>	<hr/>
		42,700	31,000
	Total Net Expenditure	<hr/> £93,823 <hr/>	<hr/> £92,414 <hr/>

COMMUNITY SERVICES

PRIORY HOUSE - 402

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Staff Costs (reallocated)	87,421	121,952
4002	Staff Costs (tea rooms)	5,000	72,956
4011	Rates	17,500	17,500
4012-15	Utilities (water 4012, elec 4014 & gas 4015)	15,000	15,000
4016	Cleaning	9,500	9,500
4020	Sundries and Office Costs	1,500	2,000
4021	Telephones	5,500	5,500
4032	Marketing	10,000	8,000
4036	Standing Maintenance Contracts	6,000	7,000
4040	Equipment	0	2,500
4038	Repairs and Maintenance	5,000	10,000
4060	Tea Rooms	0	38,300
4601	TIC Retail Stock	7,000	7,000
4611	Education	5,000	5,000
4998	Central Services (reallocated)	10,617	21,886
		<hr/>	<hr/>
		185,038	344,094
	Income		
1001	Room Hire (inc. Functions, Talks & Events)	5,000	5,000
1002	Office Rents	11,000	10,000
1003	Service Charges	2,500	2,750
1030	TIC Sales	13,000	13,000
1031	Catering Contract	10,000	0
1032	Tea Rooms Sales	0	91,200
1052	SBDC Contribution to TIC	14,000	14,000
1052-53	SBDC contribution to Priory House costs	20,000	20,000
1097	Commission on Third Party Sales	2,500	2,500
		<hr/>	<hr/>
		78,000	158,450
	Total Net Expenditure	<hr/> £107,038 <hr/>	<hr/> £185,644 <hr/>

COMMUNITY SERVICES

TOWN CENTRE MANAGEMENT -

Nominal Code		Budget 2008/2009	Draft Budget 2009/2010
	Expenditure		
4010	Salaries		46,533
4520	Christmas Lights and Decorations	22,000	22,000
4110	Town Centre Plaques and Signs	2,000	0
4032	Town Centre Marketing	5,000	6,500
4998	Central Services (reallocated)	0	2,189
	Total Net Expenditure	£29,000	£77,222

CAPITAL AND PROJECTS - 410

Contribution to Reserve (PH Exhibition)	6,000	5,000
Contribution to Reserve (PH Building)	5,000	15,000
Contribution to Reserve (The Place Building)	4,000	4,000
Loan Charges (Priory House)	47,540	46,516
	£62,540	£70,516

**DUNSTABLE TOWN COUNCIL
PROPOSED FEES & CHARGES 2009/10**

(with effect from 1st April 2009 or the start of the winter playing season)

FINANCE AND SUPPORT SERVICES

GROVE HOUSE - MEETING ROOM HIRE

	2008/09 £	Amount of Increase £	Proposed 2009/10 £
Marriage Room/Council Chamber			
Dunstable Voluntary Organisations	10.40	0.60	11.00
Organisation outside Parish of Dunstable	20.80	1.00	22.00
Weekend Hirings (double fee)			

GROUNDS AND ENVIRONMENTAL SERVICES

ALLOTMENTS

	from 01.01.2009 £	Amount of Increase £	Proposed - from 01.01.2010 £
Large Plot (10 poles)	28.25	5.75	34.00
Small Plot (5 poles)	14.10	2.90	17.00
Rotavating	25.00	-	25.00
Strimming overgrown plot	10.00	-	10.00

NB concessions = 50% discount

FOOTBALL PITCH HIRE

	2008/2009 £	Amount of Increase £	Proposed 2009/10 £
Senior			
Monday to Saturday			
With changing accommodation	32.75	2.25	35.00
Without changing	19.60	1.40	21.00
Sunday			
With changing accommodation	39.10	2.90	42.00
Without changing	25.10	0.90	26.00
Junior			
Monday to Sunday			
With changing accommodation	13.25	0.75	14.00
Without changing	10.45	0.55	11.00
Mini League	10.45	0.55	11.00

CROQUET LAWN

	2008/09 £	Amount of Increase £	Proposed 2009/10 £
Hourly hire charge	3.00	0.25	3.25

GROUNDS AND ENVIRONMENTAL SERVICES

CEMETERY

The fees and charges in parts **1, 2 and 3** are those payable by or in respect of persons who are inhabitants of Dunstable (which for this purpose comprises the Dunstable Central, Chiltern, Icknield, Manshead, Northfields and Watling Wards of the District of South Bedfordshire) at the relevant date, which in the case of an interment is the date of death and in any other case is the date on which the appropriate application is received.

In the case of a person who is not an inhabitant of Dunstable and the Exclusive Right of Burial has not already been granted at the fee applicable to an inhabitant, the fees or charges in the below table will be 4½ times those for inhabitants.

The current non-residents fee will not be applied in respect of children's grave spaces (age not exceeding 12 years).

A person is deemed to be an inhabitant if at the relevant date:

- a) his ordinary place of residence was within Dunstable **OR**
- b) he died while resident in a hospital, nursing home, old people's home or institution of any kind and his last place of residence had been within Dunstable **OR**
- c) he had moved away from Dunstable within the preceding twelve months, having been a resident throughout the previous five years

Part 1 EXCLUSIVE RIGHTS OF BURIAL

(all ERoB fees include the Deed of Grant and all the expenses thereof)

	Resident 2008/09 £	Amount of Increase £	Proposed 2009/10 £
ERoB for a period of 75 years - in an earthen grave (Adult plot)	195.60	9.40	205.00
ERoB for a period of 75 years - in an earthen grave (Child's plot)	97.80	2.20	100.00
For the right to construct, and for the ERoB for a period of 75 years in a walled grave or vault	398.00	17.00	415.00
Cremated remains - ERoB for a period of 75 years - in an earthen grave 1½. ft x 1½. ft	62.00	3.00	65.00

Part 2 INTERMENT

For the interment in an earthen grave where the ERoB has been granted

(i) Interment Fee - of the body of a still-born child, or a child whose age at the time of death did not exceed 12 years	n/c		
(ii) Interment Fee - of the body of a person whose age at the time of death exceeded 12 years but did not exceed 16 years	91.75	2.25	94.00
(iii) Interment Fee - if age upon death exceeds 100 years	49.70	1.30	51.00
(iv) Interment Fee - otherwise than above:			
Single depth grave	133.50	3.50	137.00
Double depth grave	201.95	5.05	207.00
Treble depth grave	232.95	17.05	250.00
For any interment in a walled grave or vault - above fees PLUS	115.00	5.00	120

	Resident 2008/09	Amount of Increase	Proposed 2009/10
	£	£	£
CREMATED REMAINS			
Interment Fee in Garden of Remembrance (Maximum treble plot)	31.10	8.90	40.00
Double plot in Garden of Remembrance	+6.35	2.55	40.00
Ttreble plot in Garden of Remembrance	+12.7		40.00
Use of Chapel	48.10	11.90	60.00
Interments after 3.30 pm Monday to Friday plus 25%			
Interments on Saturday plus 50%			

Part 3 MEMORIALS

(For the right to place and maintain for a period not exceeding 75 years on a grave in respect of which the EROB has been granted)

Garden of Remembrance			
Headstone (not exceeding 18" in height and occupying a space not exceeding 18" x 18")	66.20	3.80	70.00
Vase/Flat Tablet (not exceeding 10" x 10")	20.10	1.90	22.00

Children's Section			
Headstone or kerb set (not exceeding 18" in height and occupying a space not exceeding 48" x 24")	53.60	1.40	55.00

Remainder of Cemetery			
Vase (not exceeding 15" in height and occupying a space not exceeding 12" x 12")	30.70		x
Tablet (occupying a space not exceeding 12" x 12")	62.05		x
Small Memorial (not exceeding 18" in height and occupying a space not exceeding 18" x 18")	66.30	3.70	70.00
Memorial (not exceeding 30" in height and occupying a space not exceeding 30" x 12")	111.85	3.15	115.00
Memorial (not exceeding 36" in height and occupying a space not exceeding 30" x 12")	146.20	3.80	150.00
Kerbing (including memorial not exceeding 36" in height) (previously shown as any other memorial)	212.90	7.10	220.00
For each foot or part thereof in excess of 4'6" high an additional	70.25		x
Any memorial EXCEEDING 36" in height to a MAXIMUM height of 6' 6"	x		430.75
To add kerbing or slabs to existing memorial	x		70.00
Sizes to include all foundations, vases, statuary, kerbing, lanterns and surrounds			

The fees indicated for the various items of this part include the first inscription

For each inscription thereafter	19.35	0.65	20.00
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Non-residents fee on all the above Cemetery fees x 4.5

Part 4**EXISTING MAINTENANCE AGREEMENTS**

Full Maintenance - per annum	54.25	0.75	55.00
Full Maintenance - per annum - with planting	85.40	0.60	86.00

Part 5**BOOK OF REMEMBRANCE**

	2008/2009 £	Amount of Increase £	Proposed 2009/10 £
2 Line Entry	38.05	0.45	38.50
5 Line Entry	84.00	0.00	84.00
Floral emblem, badge, etc (with 5 line entry only)	115.90	0.10	116.00

REPLICA MEMORIAL CARD

2 Line Entry	30.85	0.15	31.00
5 Line Entry	58.50	0.50	59.00
Floral emblem, badge, etc (with 5 line entry only)	87.70	0.30	88.00
		0.00	

REPLICA MINIATURE MEMORIAL BOOKLET

2 Line Entry	52.80	0.20	53.00
5 Line Entry	87.65	0.35	88.00
Floral emblem, badge, etc (with 5 line entry only)	131.65	0.35	132.00

(All fees and charges shown exclusive of VAT)**COMMUNITY SERVICES****OLDER PEOPLE'S DAY CARE SERVICE**

	2008/09 £	Amount of Increase £	Proposed 2009/10 £
Lunch Club	6.00	0.50	6.50

THE PLACE & MAYFIELD CENTRE ROOM HIRE

	2008/09 £ per hour	Amount of Increase £	Proposed 2009/10 £ per hour
Monday to Friday Commercial Bookings Peak (per hour)	13.10	0.90	14.00
Monday to Friday Commercial Bookings Off-Peak (per hour)	6.55	x	x
Monday to Friday Bookings for local Community Groups Peak (per hour)	6.55	0.45	7.00
Monday to Friday Bookings for local Community Groups Off-Peak (per hour)	3.25	x	x
Weekend hirings double fee			

SUMMER PLAYScheme

	2008/09 £	Amount of Increase £	Proposed 2009/10 £
Morning Session	2.00	1.00	3.00
Afternoon Session	2.50	0.00	3.00
£0.50 concession for siblings			

FIREWORKS

	2008/09 £	Amount of Increase £	Proposed 2009/10 £
Adult admission	3.00	0.00	3.00
Child admission (over 5 years)	2.00	0.00	2.00
Family ticket 2 adults/2 children	-	-	9.00

CARNIVAL

	2008/09 £	Amount of Increase £	Proposed 2009/10 £
Adult admission	2.00	0.00	2.00
Child (over 5 years)	1.00	0.00	1.00
Family ticket 2 adults/2 children	-	-	5.00

(All above fees and charges shown exclusive of VAT)

PRIORY HOUSE

(figures shown inclusive of VAT)

	2008/09	Amount of Increase £	Proposed 2009/10 £ per hour
Meeting Room (2 hours minimum)	25	0	12.50
Small Groups/Organisations (for teas/talks)	12.50	0	as above
Weekend Hirings (double fee)		0	15.00
Hire of Undercroft	x	0	15.00
Hire of Temporary Exhibition Area	x	0	10.00
For placing a marquee on the top lawn - flat rate	150	0	150.00

Discount on Meeting Room Hire for Local Organisations at discretion of Priory House Manager
(Fees and charges shown for Priory House INCLUSIVE of VAT)

DUNSTABLE TOWN COUNCIL

CAPITAL/REVENUE RESERVE FUNDS
SUMMARY

(subject to audit)	provisional Year End Balance 2008/2009	Contributions from Revenue (or other) 2009/2010	Proposed Expenditure 2009/2010	Provisional Balance of Funds 2009/2010
Year End Balance 2007/2008	£	£	£	£
(Major) Special Projects Reserve	120,076	5,000	17,000	70,039
Section 106 Reserve	264,872	0	0	48,142
Professional Services Reserve	25,000	0	0	0
IT Equipment Reserve	37,946	6,000	0	51,946
Vehicles Reserve	12,104	10,000	0	40,304
Priority House Reserve	6,837	0	0	
Building Maintenance Reserve	61,948	65,500	0	143,785
(General) Carnival Earmarked Reserve	59,197	0	0	10,545
	587,980	86,500	17,000	364,761
Investment Income	0	0	0	37,055
General Reserve	262,439	0	71,597	116,242
	262,439	0	71,597	153,297
Total Reserves	850,419	86,500	88,597	518,058
subject to audit				

**DUNSTABLE TOWN COUNCIL
CAPITAL/REVENUE BUDGET RESERVE FUNDS**

	2008/2009	2009/2010	2010/2011
SPECIAL PROJECTS RESERVE			
Year End Balance			
2007/2008			
At 31.03.08	120,076	82,039	70,039
14,693			
32,566			
72,817			
<u>120,076</u>			
Balance b/f:			
Older People's Support Services Reserve		5,000	
Youth Service Reserve (inc Teen Council funds)			
New Venue Fund Reserve			
Contributions:			
Priory House Exhibition	6,000		
Downside (tfr from Building Maintenance Fund)	13,990		
*Green Flag Funding (Chiltern Arc)	15,750		
Green Flag - DTC	5,250		
Green Space Improvements (tfr from General EMR)	19,789		
Memorial Safety - tfr from General EMR	7,000		
Pension Liabilities: contribution from Corp Management	20,000		
Contribution from Democratic Mngment	5,000		
Contribution from Revenue (Town Centre) (to repay mower cost)	4,800		
	<u>217,655</u>	<u>87,039</u>	<u>70,039</u>
Expenditure			
Older People's Support Services Reserve	5,000	5,000	4,693
Youth Service Reserve	13,809	12,000	6,757
Grove House Gdhs (Tree Surgery)	3,975		
Equipment for Town Centre & Gardens (Water Bowser, etc)	3,832		
Markham Crescent - Play Area	10,000		
*Grove House Gardens	15,750		
Green Flag DTC	5,250		
Building repairs PH £45k, GH 20k (Min 278 & 279/2008)	65,000		
Downside bldg	13,000		
	<u>135,616</u>	<u>17,000</u>	<u>11,450</u>
Balance carried forward	82,039	70,039	58,589

2007/2008	2008/2009	2009/2010	2010/2011
At 31.03.08			
S106 MONIES			
Balance b/f:			
110,000	264,872	48,142	48,142
60,000	50,000		
40,000			
647			
6,250	-6,250		
47,975			
264,872	308,622	48,142	48,142
Expenditure			
Willoughby Play Area	230		
Various play areas/open space (as per HPP report Nov)	260,250		
	260,480		
Balance carried forward	48,142	48,142	48,142

PROFESSIONAL SERVICES RESERVE			
Fund Established 07/08 from Tesco agreement	25,000		
Expenditure			
Unbudgeted expenditure (Min 278 & 279/2008)	25,000		
(£3,500 Htg, £15k Alarms, £4,500 Structural Survey, £2,000 Trees)			
Balance carried forward	<u>0</u>		

IT EQUIPMENT RESERVE			
Balance b/f	37,946	45,946	51,946
Contributions:			
Contribution from Revenue (CO)	8,000	6,000	
Balance carried forward	45,946	51,946	51,946

	2008/2009	2009/2010	2010/2011
2007/2008			
At 31.03.08			
12,104	12,104	30,304	40,304
VEHICLES RESERVE			
Balance b/f			
Contributions:			
Contribution from Revenue (DC)	8,000	10,000	
Contribution from Revenue (RG)	8,000		
Contribution from Revenue (TC)	2,200		
	30,304	40,304	40,304
Expenditure			
t.b.a.			
Balance carried forward	30,304	40,304	40,304

BUILDINGS MAINTENANCE RESERVE			
Balance b/f:	61,948	78,285	143,785
Grove House - Contribution from Revenue	15,500	25,500	
Downside (tfr £13,000 to Special Projects)	-13,990		
The Place - Contribution from Revenue	4,000	4,000	
Unallocated	0		
Priory House - Contribution from Revenue + tfr of balance	5,602	15,000	
Cemetery Buildings	0	5,000	
Performance Area - Contribution from Revenue	1,000	1,000	
Fencing Renewal	10,000	10,000	
Frenchs Gate (fencing) (tfr from S106)	6,250		
Recs Pavilions	5,000	5,000	
Bus Shelters - tfrd from General EMR	2,408		
	95,310	143,785	143,785
Expenditure			
Replacement fencing Luton Road	10,000		
Asbestos removal - Performance area	2,025		
Priory House Building Consultancy	5,000		
	17,025	0	0
Balance carried forward	78,285	143,785	143,785

2007/2008 At 31.03.08	2008/2009	2009/2010	2010/2011
INVESTMENT INCOME			
	54,555	37,055	37,055
Received at 28.01.09			
Expenditure			
Towards Restructure costs	17,500		
Balance carried forward	37,055	37,055	37,055

GENERAL EARMARKED RESERVE			
43,447	59,197		
15,750	-15,750		
59,197	-5,250		
	-7,000		
	-2,408		
	10,545	10,545	10,545
	39,334		
Expenditure			
	2000		
	1000		
	3000		
	3000		
	9000		
	19,789		
	10,545	10,545	10,545
Tfr residual sum to Special Projects			
Balance carried forward - Carnival Association Funds			

PRIORY HOUSE RESERVE			
6,837	6,837		
Balance b/f			
Expenditure			
	1,235		
	5,000		
	6,235		
	602		
	0		
Tfr surplus to Bldg Maintenance Reserve			
Balance carried forward			