

DUNSTABLE TOWN COUNCIL

BUDGET 2010/2011

FEES AND CHARGES 2010/2011

**SCHEDULE OF CAPITAL/REVENUE
ALLOCATED AND GENERAL RESERVES**



**DUNSTABLE
TOWN COUNCIL**

**DUNSTABLE TOWN COUNCIL
BUDGET 2010/2011**

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**DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE**

ACTUAL 2007/2008	ACTUAL 2008/09 (Subject to Audit)		BUDGET 2009/2010	DRAFT BUDGET 2010/2011
		Finance and Support Services		
	-55,049	Central Services adjustment from Reserves Grove House)Re-allocated on % basis)to all other cost centres
5,200	19,393	Marketing	26,463	25,411
18,333	20,416	Grants	21,318	20,283
143,113	232,147	Corporate Management	197,120	196,880
144,824	153,547	Democratic Management and Representation	170,739	155,053
4,836	4,804	Planning	3,300	3,561
84,555	81,413	Capital & Projects (inc loan charges)	83,331	93,248
£400,861	£456,671		£502,271	£494,436
		Grounds and Environmental Services		
46,363	50,035	Allotments	40,885	41,697
100,751	97,681	Cemetery	62,634	61,239
204,599	201,464	Recreation Grounds	232,124	211,166
108,048	82,457	Town Centre	87,374	89,027
126,953	139,270	Town Centre Gardens	131,549	111,702
46,639	86,801	Capital & Projects	77,298	124,226
£633,353	£657,708		£631,864	£639,057
		Community Services		
13,451	29,019	Older People's Support Service	20,200	20,929
31,002	26,711	Summer Play Activities	11,752	12,333
55,650	64,518	The Place	85,170	72,310
38,152	66,249	Mayfield Centre	64,154	63,925
76,826	116,224	Events Programme	92,414	93,175
108,103	139,690	Priory House	185,644	226,942
-	27,352	Town Centre Management	77,222	76,962
55,075	62,544	Capital & Projects	70,516	66,991
£378,259	£532,307		£607,072	£633,567
		Revenue Contingency	0	16,000
£1,412,473	£1,646,686	Total Net Expenditure	£1,741,207	£1,783,060
-74,239	-65,760	Use of balances	-71,597	-12,159
£1,486,712	£1,580,926	Precept	£1,669,610	£1,770,901
£120.98	£126.91	Council Tax	£133.13	£139.65

DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE

Finance and Support Services

Budget Manager:
Head of Finance and Support Services
Rosemary Smith

Actual 2007/08	Actual 2008/2009 (Subject to Audit)		BUDGET 2009/2010	DRAFT BUDGET 2010/2011
0	-55,049) Central Services (Reallocated))Re-allocated on % basis
0) Grove House)to all other cost centres
5,200	19,393	Marketing	26,463	25,411
18,333	20,416	Grants	21,318	20,283
143,113	232,148	Corporate Management	197,120	196,880
144,824	153,546	Democratic Management and Representation	170,739	155,053
4,836	4,804	Planning	3,300	3,561
84,555	81,413	Capital & Projects	83,331	93,248
£400,861	£456,671		£502,271	£494,436

FINANCE AND SUPPORT SERVICES

CENTRAL SERVICES - 101

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
		Expenditure		
127,446	4001	Staff Costs (reallocated)	124,952	131,566
9,063	4007	Staff Training	7,000	8,000
24,807	4010	Payroll Services	27,000	10,000
31,758	4058	Professional Services	28,000	28,000
4,544	4021	Telephones	5,000	5,000
5,483	4023	Stationery	6,000	6,000
4,297	4022	Postage	5,000	5,000
2,946	4037	Franking Machine Maintenance/Recycling	1,500	1,500
5,103	4040	Office Furniture and Equipment	5,000	5,000
4,332	4039	Photocopier Rental	3,200	3,200
3,051	4040	Computers/IT	2,000	2,000
1,600	4037	IT Support Contract (Beds Borough Council)	1,600	2,000
1,814	4025	Professional Subscriptions (publications)	2,000	2,500
46,918	4013	Grove House (Internal Rent)	1,600	2,384
<u>273,162</u>			<u>219,852</u>	<u>212,150</u>
		Income		
4,764	1091	Misc Income	1,000	1,000
<u>268,398</u>		Total Net Expenditure	<u>218,852</u>	<u>211,150</u>
-268,398		Reallocated to Services	-218,852	-211,150
<u><u>0</u></u>			<u><u>£0</u></u>	<u><u>£0</u></u>

FINANCE AND SUPPORT SERVICES

GROVE HOUSE - 102

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
Expenditure				
8,143	4001	Caretaking	8,400	8,252
8,308	4016	Cleaning	8,500	8,500
38,434	4038	Repairs and Maintenance	12,500	10,000
2,995	4036	Maintenance Contracts	5,500	5,500
13,744	4011	Rates	14,000	16,560
10,332	4012-15	Utilities (water 4012, elec 4014 & gas 4015)	7,000	8,000
<u>81,956</u>			<u>55,900</u>	<u>56,812</u>
Income				
193	1001	Room Hire	500	500
26,854	1002	Rents and Rates (Tenants)	27,800	29,444
25,992	1003	Service Charges (Tenants)	26,000	24,484
		Internal Rent (to Central Services)	1,600	2,384
<u>53,039</u>			<u>55,900</u>	<u>56,812</u>
46,918		Reallocated to Central Services		
37,048		Tfrd from Reserves		
-55,049		Total Net Expenditure	£0	£0

CENTRAL MARKETING - 103

909	4001	Staff Costs (reallocated)	3,274	3,355
12,291	4033	Talk of the Town	14,000	14,000
100	4034	Website	2,000	2,000
3,409	4032	General	5,000	5,000
2,684	4998	Central Services (reallocated)	2,189	1,056
<u>£19,393</u>		Total Net Expenditure	£26,463	£25,411

GRANTS - 309

Expenditure				
443	4001	Staff Costs (reallocated)	1,504	1,074
15,823	4302	Grants	15,000	15,000
0	4321	Town Twinning	1,000	1,000
830	4531	Band	1,625	1,625
2,684	4998	Central Services (reallocated)	2,189	1,584
636		Advtsg		
<u>£20,416</u>		Total Net Expenditure	£21,318	£20,283

FINANCE AND SUPPORT SERVICES

CORPORATE MANAGEMENT - 106

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
Expenditure				
45,716	4001	Staff Costs (reallocated)	69,911	70,099
59,903	4003	Pension/HR Related Costs	17,000	12,000
38,460	4026	Insurance	40,000	41,000
1,771	4006	Health & Safety	2,000	3,000
	Int-4057			
17,621	Ext-4056	Audit Fees	12,000	16,000
1,576	4061	Annual Report	1,500	2,000
67,100	4998	Central Services (reallocated)	54,709	52,781
<u>£232,147</u>		Total Net Expenditure	<u>£197,120</u>	<u>£196,880</u>

DEMOCRATIC MANAGEMENT AND REPRESENTATION - 107

Expenditure				
41,700	4001	Staff Costs (reallocated)	53,391	53,400
337	4007	Member Training	1,000	2,000
0	4500	Election Expenses	11,000	0
746	4008	Conference/Seminar Expenses inc. Travel	3,000	0
1,530	4024	Printing Costs (Civic Events)	2,000	2,000
7,301	4501	Mayors Transport	8,500	8,500
1,854	4502	Mayors Allowance	5,000	5,000
1,208	4503	Civic Hospitality	4,000	4,000
1,298	4504	Civic Regalia	1,500	1,500
73	4321	Town Twinning Activities	2,000	2,000
3,561	4025	Subscriptions	2,750	2,750
93,939	4998	Central Services (reallocated)	76,598	73,903
<u>£153,547</u>		Total Net Expenditure	<u>£170,739</u>	<u>£155,053</u>

PLANNING - 109

Expenditure				
2,120	4001	Staff Costs (reallocated)	2,206	2,505
2,684	4998	Central Services (reallocated)	1,094	1,056
<u>£4,804</u>		Total Net Expenditure	<u>£3,300</u>	<u>£3,561</u>

FINANCE AND SUPPORT SERVICES

CAPITAL AND PROJECTS - 110

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
8,000	4721>321	Cont. to Reserves (IT)	6,000	6,000
5,000	4715>315	Cont. to Reserve (Campaigns) (Cap Proj)	0	0
15,500	4724>324	Cont. to Reserve (Building Maint)	25,500	29,000
0		Cont. to Election Reserve	0	7,500
52,913		Loan Charges (Grove House)	51,831	50,748
<hr/> £81,413			<hr/> £83,331	<hr/> £93,248
		Total Net Expenditure		

DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE

Grounds and Environmental Services

Budget Manager:
Head of Grounds and Environmental Services
John Crawley

Actual 2007/08	Actual 2008/2009 (Subject to Audit)		BUDGET 2009/2010	DRAFT BUDGET 2010/2011
46,363	50,035	Allotments	40,885	41,697
100,751	97,681	Cemetery	62,634	61,239
203,458	201,464	Recreation Grounds	232,124	211,166
108,048	82,457	Town Centre	87,374	89,027
126,953	139,270	Town Centre Gardens	131,549	111,702
46,639	86,801	Capital & Projects	77,298	124,226
<u>£632,212</u>	<u>£657,708</u>		<u>£631,864</u>	<u>£639,057</u>

GROUNDS AND ENVIRONMENTAL SERVICES

ALLOTMENTS - 201

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
Expenditure				
49,575	4001	Staff Costs (reallocated)	38,946	38,830
626	4038	Repairs and Maintenance	3,000	3,000
781	4012	Water Charges	750	1,200
2,684	4998	Central Services (reallocated)	2,189	3,167
<u>53,666</u>			<u>44,885</u>	<u>46,197</u>
Income				
3,631	1002	Fees	4,000	4,500
<u>£50,035</u>		Total Net Expenditure	<u>£40,885</u>	<u>£41,697</u>

CEMETERY - 202

Expenditure				
112,767	4001	Staff Costs (reallocated)	123,831	124,021
7,069	4011	Rates	7,100	7,100
5,070	4012-15	Utilities (water 4012, elec 4014 & gas 4015)	4,000	4,000
	4016	Cleaning	0	3,000
4,913	4017	Waste Disposal/Skips	4,750	4,750
121	4018	Security/Lock up	1,500	1,500
1,568	4021	Telephones	1,200	1,500
3,348	4038	Repairs and Maintenance	4,000	4,000
5,862	4040	Tools and Equipment	5,000	5,000
1,361	4041	Tree Surgery	3,000	0
26,685	4042	Grass Cutting	0	0
8,776	4045	Vehicle Costs	4,000	5,000
213	4049	Memorial Safety	3,500	1,000
742	4201	Book of Remembrance	600	600
13,419	4998	Central Services (reallocated)	10,943	10,558
<u>191,914</u>			<u>173,424</u>	<u>172,029</u>
Income				
59,511	1021	Fees and Charges	90,000	80,000
16,571	1023	Memorials	20,000	30,000
494	1022	Book of Remembrance	600	600
164	1024/91	Misc (war graves 1024, misc 1091)	190	190
17,493		Misc	0	0
<u>94,233</u>			<u>110,790</u>	<u>110,790</u>
<u>£97,681</u>		Total Net Expenditure	<u>£62,634</u>	<u>£61,239</u>

GROUNDS AND ENVIRONMENTAL SERVICES

RECREATION GROUNDS - 205

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
		Expenditure		
119,538	4001	Staff Costs (reallocated)	147,971	148,617
3,314	4038	Repairs and Maintenance (Grounds)	12,000	6,000
		Repairs and Maintenance (Buildings)	0	6,000
928	4036	Standing Maintenance Contracts	2,400	2,400
5,342	4018	Security/Locking/Patrols	6,000	3,000
6,721	4046	Play Areas and Equipment	15,000	12,500
5,502	4045	Vehicle Costs	5,000	6,000
0	4041	Tree Planting/Surgery	2,000	0
7,004	4017	Waste Disposal/Skips	6,500	6,500
2,762	4012-15	Utilities (water 4012, elec 4014 & gas 4015)	6,500	6,500
1,359	4021	Telephones	1,000	1,000
2,864	4040	Tools and Equipment	5,000	5,000
2,957	4011	Westbury Depot Rates	2,700	2,981
10,704	4013	Westbury Depot Rent (inc. garage rent)	8,010	8,010
14,312	4042	Grass Cutting Equipment	9,600	9,600
1,352	4044	Bowling Green Irrigation	1,000	1,000
	4996	Contribution to Downside Com Centre Utilities	2,000	2,000
26,840	4998	Central Services (reallocated)	10,943	10,558
<u>211,499</u>		229083.27	<u>243,624</u>	<u>237,666</u>
		Income		
10,035	1009	Football Pitches	11,500	11,500
		Brewers Hill School Grounds Maintenance	0	15,000
<u>10,035</u>			<u>11,500</u>	<u>26,500</u>
<u>£201,464</u>		Total Net Expenditure	<u>£232,124</u>	<u>£211,166</u>

GROUNDS AND ENVIRONMENTAL SERVICES

TOWN CENTRE - 403

Actual 2008/09	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
Expenditure				
115,297	4001	Staff Costs (reallocated)	85,056	70,094
34,467	4050	Repairs and Maintenance (Town Centre)	5,000	5,000
644	4040	Tools and Equipment	1,000	1,000
1,243	4047	Depot Facilities	1,250	1,250
527	4021	Telephones	600	600
5,139	4045	Vehicle Fuel and Maintenance	3,500	4,000
9,989	4043	Bedding Plants and Baskets	12,500	12,500
870	4120	Bus Shelters Maintenance	4,000	4,000
13,420	4998	Central Services (reallocated)	10,943	10,558
<u>181,596</u>			<u>123,849</u>	<u>109,002</u>
Income				
20,000	1051	Town Centre Agency with CBC	19,975	19,975
5,000	1055	CBC Contribution to Maintenance	5,000	0
11,500	1065	CBC Contribution to Maintenance	11,500	0
62,639		Misc income (cont & rechges)	0	0
<u>99,139</u>			<u>36,475</u>	<u>19,975</u>
<u>£82,457</u>	Total Net Expenditure		<u>£87,374</u>	<u>£89,027</u>

TOWN CENTRE GARDENS - 404

Expenditure				
79,260	4001	Staff Costs (reallocated)	85,056	70,094
5,380	4002	Wages	0	0
9,034	4038	Repairs and Maintenance (GHG. PHG)	6,000	6,000
1,770	4040	Tools and Equipment	1,000	1,000
4,361	4047	Depot Facilities (inc. Toilet Hire)	1,250	1,250
1,021	4021	Telephones	600	600
3,410	4045	Vehicle Fuel and Maintenance	3,500	4,000
13,594	4043	Bedding Plants and Baskets	12,500	12,500
6,555	4017	Waste Disposal/Skips	5,500	5,500
10,700	4041	Tree Planting/Surgery	5,000	0
1,005	4042	Contract Grass Cutting	0	0
1,185	4036	CCTV (Priory Gardens)	1,200	1,200
13,420	4998	Central Services (reallocated)	10,943	10,558
<u>150,695</u>			<u>132,549</u>	<u>112,702</u>
Income				
1,000	1063	One Step Work Placement	1,000	0
794	1009	Croquet Lawn Hire	0	1,000
9,631		Misc	0	0
<u>11,425</u>			<u>1,000</u>	<u>1,000</u>
<u>£139,270</u>	Total Net Expenditure		<u>£131,549</u>	<u>£111,702</u>

GROUNDS AND ENVIRONMENTAL SERVICES

CAPITAL AND PROJECTS - 210

Actual 2008/09	Nominal Code	Budget 2009/2010	Draft Budget 2010/2011
23,000	Contribution to Reserve (Vehicles)	10,000	10,000
10,000	Fencing Renewal (5 year programme)	10,000	10,000
5,000	Contribution to Reserve (Pavilions)	5,000	5,000
0	Contribtuton to Reserve (Cemetery Bldgs)	5,000	5,000
1,000	Contribution to Reserve (Performance area)	1,000	1,000
0	Contribution to Tree Reserve	0	10,000
0	Cont. to Parks & Play Improvement Plan	0	27,475
0	Cont. to start up costs for Football Hub	0	10,000
	Loan Charges:		
2,901	Luton Road Pavilion	2,832	2,736
2,700	Cemetery extension (April 2000)	2,700	2,700
37,500	Cemetery extension (Dec 2008))	36,066	35,615
4,700	Performance Area	4,700	4,700
<u>£86,801</u>	Total Net Expenditure	<u>£77,298</u>	<u>£124,226</u>

**DUNSTABLE TOWN COUNCIL
SUMMARY OF NET EXPENDITURE**

Community Services

**Budget Manager:
Head of Community Services
Becky Wisbey**

Actual 2007/2008	Actual 2008/2009 (Subject to Audit)		BUDGET 2009/2010	DRAFT BUDGET 2010/2011
13,451	29,019	Older People's Day Care Service	20,200	20,929
31,002	26,711	Summer Play Activities	11,752	12,333
55,650	64,518	The Place	85,170	72,310
38,152	66,249	Mayfield Centre	64,154	63,925
76,826	116,224	Events Programme	92,414	93,175
108,103	139,690	Priory House	185,644	226,942
-	27,352	Town Centre Management	77,222	76,962
55,075	62,544	Capital & Projects	70,516	66,991
£378,259	£532,307		£607,072	£633,567

COMMUNITY SERVICES

OLDER PEOPLE'S DAY CARE SERVICE - 209

Actual 2008/09	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
		Expenditure		
30,139	4001	Staff Costs (reallocated)	22,106	22,566
7,211	4313	Transport	9,000	9,000
7,526	4063	Salvation Army	7,500	7,500
948	4064	Hall Hire	2,500	2,500
2,252	4065	Food	2,500	2,500
1,846	4066	Entertainment	1,000	1,000
2,683	4998	Central Services (reallocated)	1,094	1,056
138		Tel		
<u>52,743</u>	<u>52,810</u>		<u>45,700</u>	<u>46,122</u>
		Income		
15,450	1006	Central Bedfordshire Council (Contract)	15,500	15,500
3,274	1007	Fees	5,000	5,000
5,000		Contribution from Reserve	5,000	4,693
<u>23,724</u>			<u>25,500</u>	<u>25,193</u>
<u>£29,019</u>		Total Net Expenditure	<u>£20,200</u>	<u>£20,929</u>

SUMMER PLAY ACTIVITIES - 301

13,349	4001	Staff Costs (reallocated)	2,108	2,149
14,034	4002	Wages	13,950	8,500
1,468	4040	Equipment	2,000	1,000
500	4064	Hall Hire	600	600
1,452	4020	Training/Misc	1,000	750
199	4062	Uniform	500	250
2,310	4032	Advertising	2,500	1,500
1,448	4066	Entertainment	1,500	1,500
2,684	4998	Central Services (reallocated)	1,094	1,584
<u>37,444</u>			<u>25,252</u>	<u>17,833</u>
		Income		
8,000	1004	Fees (Houghton Regis)	8,000	0
2,733	1004	Fees (Dunstable)	5,500	5,500
<u>10,733</u>			<u>13,500</u>	<u>5,500</u>
<u>£26,711</u>		Total Net Expenditure	<u>£11,752</u>	<u>£12,333</u>

COMMUNITY SERVICES

THE PLACE - 304

Actual 2007/2008	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
		Expenditure		
81,794	4001	Staff Costs (reallocated)	98,981	63,347
	4002	Staff cover	0	1,500
2,595	4038	Repairs and Maintenance	2,500	2,500
3,676	4040	Activities Programme	6,500	6,500
1,848	4011	Rates	2,000	2,608
186	4026	Insurance	500	500
1,680	4012-15	Utilities (water 4012, elec 4014 & gas 4015)	3,500	3,500
932	4021	Telephone	1,500	1,500
2,683	4998	Central Services (reallocated)	2,189	2,112
<u>95,394</u>			<u>117,670</u>	<u>84,067</u>
		Income		
4,040	1001	Rent (Connexions)	4,500	4,500
16,000	1062	Contribution (CBC)	16,000	0
		Room Hire	0	500
10,836		Contribution from Reserve	12,000	6,757
<u>30,876</u>			<u>32,500</u>	<u>11,757</u>
<u>£64,518</u>		Total Net Expenditure	<u>£85,170</u>	<u>£72,310</u>

MAYFIELD CENTRE - 305

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
		Expenditure		
56,809	4001	Staff costs	52,565	52,777
2,055	4011	Rates	2,100	2,236
1,872	4012-15	Utilities (water 4012, elec 4014 & gas 4015)	1,800	1,800
744	4021	Telephone	1,000	1,000
143	4038	Repairs and Maintenance	1,500	1,500
1,942	4040	Activities Programme	3,000	3,000
2,684	4998	Central Services (reallocated)	2,189	2,112
<u>£66,249</u>		Total Net Expenditure	<u>£64,154</u>	<u>£64,425</u>
		Income		
0		Room Hire	0	500
<u>£66,249</u>		Total Net Expenditure	<u>£64,154</u>	<u>£63,925</u>

COMMUNITY SERVICES

EVENTS PROGRAMME - 401

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
Expenditure				
67,987	4001	Staff Costs (reallocated)	38,843	39,796
	4002	Events staffing	3,000	3,000
625	4511	St George's Day	500	500
10,707	4512	Carnival	12,500	12,500
10,943	4513	Fireworks	12,000	12,000
3,044	4514	Torchlight Carols Service	4,000	4,000
1,725	4515	Remembrance Services	1,500	1,500
2,985	4516	Quadrant Entertainment	3,500	3,500
1,260	4517	Lunchtime Recitals	1,600	1,600
5,201	4518	Band Concerts	4,500	4,500
19,036	4521	Music Festival	15,000	15,000
	4028	Use of Grove Theatre	6,000	6,000
21,047	4035	History Event	10,000	10,000
0	4032	Marketing	5,000	5,000
5,368	4998	Central Services (reallocated)	5,471	5,279
370		Elec/Tel		
<u>150,298</u>			<u>123,414</u>	<u>124,175</u>
Income				
10,231	1083	Fireworks	7,500	7,500
3,052	1084	Use of Grove Theatre	6,000	6,000
3,280	1085	Quadrant Entertainment	3,500	3,500
12,012	1087	Carnival	10,000	10,000
5,504	1092	Concessions	4,000	4,000
<u>34,079</u>			<u>31,000</u>	<u>31,000</u>
<u><u>£116,219</u></u>		Total Net Expenditure	<u><u>£92,414</u></u>	<u><u>£93,175</u></u>

COMMUNITY SERVICES

PRIORY HOUSE - 402

Actual 2008/2009	Nominal Code		Budget 2009/2010	Draft Budget 2010/2011
		Expenditure		
139,768	4001	Staff Costs (reallocated)	121,952	125,192
14,390	4002	Staff Costs (tea rooms)	72,956	74,203
17,094	4011	Rates	17,500	17,500
13,399	4012-15	Utilities (water 4012, elec 4014 & gas 4015)	15,000	15,000
8,598	4016	Cleaning	9,500	9,500
1,752	4020	Sundries and Office Costs	2,000	2,000
5,338	4021	Telephones	5,500	5,500
10,555	4032	Marketing	8,000	8,000
7,119	4036	Standing Maintenance Contracts	7,000	7,000
2,955	4040	Equipment	2,500	2,500
5,842	4038	Repairs and Maintenance	10,000	7,500
25,375	4060	Tea Rooms	38,300	25,000
12,483	4601	TIC Retail Stock	7,000	4,000
2,030	4611	Education/Events	5,000	5,000
13,419	4998	Central Services (reallocated)	21,886	21,116
<u>280,117</u>			<u>344,094</u>	<u>329,011</u>
		Income		
3,722	1001	Room Hire (inc. Functions, Talks & Events)	5,000	1,000
11,000	1002	Office Rents	10,000	10,469
2,933	1003	Service Charges	2,750	3,200
13,734	1030	TIC Sales	13,000	7,000
1,742	1031	Catering Contract	0	0
67,019	1032	Tea Rooms Sales	91,200	77,900
13,700	1052	CBC Contribution to TIC	14,000	0
20,000	1052-53	CBC contribution to Priory House costs	20,000	0
2,293	1097	Commission on Third Party Sales	2,500	2,500
2,195		First Capital (Commission on sales)	0	0
2,089		Misc	0	0
<u>140,427</u>			<u>158,450</u>	<u>102,069</u>
<u>£139,690</u>		Total Net Expenditure	<u>£185,644</u>	<u>£226,942</u>

COMMUNITY SERVICES

TOWN CENTRE MANAGEMENT - 405

Actual 2008/2009	Nominal Code	Expenditure	Budget 2009/2010	Draft Budget 2010/2011
-	4001	Salaries	46,533	46,350
22,000	4520	Christmas Lights and Decorations	22,000	22,000
352	4110	Town Centre Plaques and Signs	0	0
5,000	4032	Town Centre Marketing	6,500	6,500
-	4998	Central Services (reallocated)	2,189	2,112
<hr/>			<hr/>	
£27,352		Total Net Expenditure	£77,222	£76,962
<hr/>			<hr/>	

CAPITAL AND PROJECTS - 410

6,000		Contribution to Reserve (PH Exhibition)	5,000	0
5,000		Contribution to Reserve (PH Building)	15,000	17,500
4,000		Contribution to Reserve (The Place Building)	4,000	4,000
47,544		Loan Charges (Priory House)	46,516	45,491
<hr/>			<hr/>	
£62,544			£70,516	£66,991
<hr/>			<hr/>	

DUNSTABLE TOWN COUNCIL
PROPOSED FEES & CHARGES 2010/2011

(with effect from 1st April 2009 or the start of the winter playing season)

FINANCE AND SUPPORT SERVICES

GROVE HOUSE - MEETING ROOM HIRE

	2009/10 £	Amount of Increase £	Proposed 2010/11 £
	<u>per hour</u>		<u>per hour</u>
Marriage Room/Council Chamber			
Dunstable Voluntary Organisations	11.00	0.60	11.50
Organisation outside Parish of Dunstable	22.00	1.00	23.00
Weekend Hirings double fee			

GROUNDS AND ENVIRONMENTAL SERVICES

ALLOTMENTS

	from 01.01.2010 £	Amount of Increase £	Proposed - from 01.01.2011 £
Large Plot (10 poles)	34.00	3.00	37.00
Small Plot (5 poles)	17.00	1.50	18.50
Mini Plot	10.00	1.00	11.00
Rotavating	25.00	2.50	27.50
Strimming overgrown plot	10.00	1.00	11.00
NB concessions = 50% discount			

FOOTBALL PITCH HIRE

	2009/10 £	Amount of Increase £	Proposed 2010/11 £
Senior			
Monday to Saturday			
With changing accommodation	35.00	2.00	37.00
Without changing	21.00	1.00	22.00
Sunday			
With changing accommodation	42.00	2.00	44.00
Without changing	26.00	1.50	27.50
Junior			
Monday to Sunday			
With changing accommodation	14.00	2.00	16.00
Without changing	11.00	2.00	13.00
Mini League	11.00	2.00	13.00

CROQUET LAWN

	2009/10 £	Amount of Increase £	Proposed 2010/11 £
Hourly hire charge	3.25	0.25	3.50

GROUND AND ENVIRONMENTAL SERVICES

CEMETERY

The fees and charges in parts 1, 2 and 3 are those payable by or in respect of persons who are inhabitants of Dunstable (which for this purpose comprises the Dunstable Central, Chiltern, Icknield, Manshead, Northfields and Watling Wards of Central Bedfordshire) at the relevant date, which in the case of an interment is the date of death and in any other case is the date on which the appropriate application is received.

In the case of a person who is not an inhabitant of Dunstable and the Exclusive Right of Burial has not already been granted at the fee applicable to an inhabitant, the fees or charges in the below table will be 4½ times those for inhabitants.

The current inhabitant's fee will be applied in respect of non-inhabitant children's grave spaces (age not exceeding 12 years).

A person is deemed to be an inhabitant if at the relevant date:

- a) his ordinary place of residence was within Dunstable **OR**
- b) he died while resident in a hospital, nursing home, old people's home or institution of any kind and his last place of residence had been within Dunstable **OR**
- c) he had moved away from Dunstable within the preceding twelve months, having been a resident throughout the previous five years
- c) he had moved away from Dunstable within the preceding twelve months, having been a resident throughout the previous five years

**Shown below are the proposed charges for inhabitants of Dunstable.
The actual prices for all parts (unless otherwise stated above) are 4.5 times those shown
and such charges will be applied to non-inhabitants**

Part 1 EXCLUSIVE RIGHTS OF BURIAL

(all ERoB fees include the Deed of Grant and all the expenses thereof)

	Resident 2009/10 £	Amount of Increase £	Proposed 20010/11 £
ERoB for a period of 75 years - in an earthen grave (Adult plot)	205.00	25.00	230.00
ERoB for a period of 75 years - in an earthen grave (Child's plot)	100.00	5.00	105.00
For the right to construct, and for the ERoB for a period of 75 years in a walled grave or vault	415.00	25.00	440.00
Cremated remains - ERoB for a period of 75 years - in an earthen grave 1½. ft x 1½. ft	65.00	10.00	75.00

Part 2 INTERMENT

For the interment in an earthen grave where the ERoB has been granted

(i) Interment Fee - of the body of a still-born child, or a child whose age at the time of death did not exceed 12 years	no charge		no charge
(ii) Interment Fee - of the body of a person whose age at the time of death exceeded 12 years but did not exceed 16 years	94.00	6.00	100.00
(iii) Interment Fee - if age upon death exceeds 16 years	51.00	4.00	55.00
(iv) Interment Fee - otherwise than above:			
Single depth grave	137.00	23.00	160.00
Double depth grave	207.00	33.00	240.00
Treble depth grave	250.00	40.00	290.00
For any interment in a walled grave or vault - above fees PLUS	120.00	10.00	130.00

	Resident 2009/10	Amount of Increase	Proposed 2010/11
	£	£	£
CREMATED REMAINS			
Interment Fee in Garden of Remembrance (Maximum treble plot)	40.00	5.00	45.00
Double plot in Garden of Remembrance	40.00	5.00	45.00
Treble plot in Garden of Remembrance	40.00	5.00	45.00
NB: No charge levied for interment of cremated remains of a child whose age at the time of death did not exceed 12 years			

Use of Chapel	60.00	10.00	70.00
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Interments after 3.30 pm Monday to Friday plus 25%
Interments on Saturday plus 50%

Part 3 MEMORIALS

(For the right to place and maintain for a period not exceeding 75 years on a grave in respect of which the EROB has been granted)

Garden of Remembrance			
Headstone (not exceeding 18" in height and occupying a space not exceeding 18" x 18")	70.00	10.00	80.00
Vase/Flat Tablet (not exceeding 10" x 10")	22.00	3.00	25.00

Children's Section			
Headstone or kerb set (not exceeding 18" in height and occupying a space not exceeding 48" x 24")	55.00	5.00	60.00

Remainder of Cemetery			
Small Memorial (not exceeding 18" in height and occupying a space not exceeding 18" x 18")	70.00	10.00	80.00
Memorial (not exceeding 30" in height and occupying a space not exceeding 30" x 12")	115.00	15.00	130.00
Memorial (not exceeding 36" in height and occupying a space not exceeding 30" x 12")	150.00	20.00	170.00
Kerbing (including memorial not exceeding 36" in height) (previously shown as any other memorial)	220.00	30.00	250.00
Any memorial EXCEEDING 36" in height to a MAXIMUM height of 6' 6"	430.75		460.00
To add kerbing or slabs to existing memorial	70.00		80.00

Sizes to include all foundations, vases, statuary, kerbing, lanterns and surrounds

The fees indicated for the various items of this part include the first inscription			
For each inscription thereafter	20.00	2.00	22.00

Non-residents fee on all the above Cemetery fees x 4.5

Part 4**EXISTING MAINTENANCE AGREEMENTS**

Full Maintenance - per annum	55.00	5.00	60.00
Full Maintenance - per annum - with planting	86.00	9.00	95.00

Part 5**BOOK OF REMEMBRANCE**

	2009/2010 £	Amount of Increase £	Proposed 2010/11 £
2 Line Entry	38.50	1.50	40.00
5 Line Entry	84.00	4.00	88.00
Floral emblem, badge, etc (with 5 line entry only)	116.00	6.00	122.00

REPLICA MEMORIAL CARD			
	2009/2010 £	Amount of Increase £	Proposed 2010/11 £
2 Line Entry	31.00	1.00	32.00
5 Line Entry	59.00	3.00	62.00
Floral emblem, badge, etc (with 5 line entry only)	88.00	4.00	92.00
REPLICA MINIATURE MEMORIAL BOOKLET			
2 Line Entry	53.00	2.00	55.00
5 Line Entry	88.00	4.00	92.00
Floral emblem, badge, etc (with 5 line entry only)	132.00	6.00	138.00

(All fees and charges shown exclusive of VAT)**COMMUNITY SERVICES****OLDER PEOPLE'S DAY CARE SERVICE**

	2009/10 £	Amount of Increase £	Proposed 2010/11 £
Lunch Club	6.50	0.00	6.50

THE PLACE & MAYFIELD CENTRE ROOM HIRE

	2009/10 £ per hour	Amount of Increase £	Proposed 2010/11 £ per hour
Monday to Friday Commercial Bookings	14.00	1.00	15.00
Monday to Friday Bookings for local Community Groups	7.00	0.50	7.50
Weekend hirings double fee			

SUMMER PLAYScheme

	2009/10 £	Amount of Increase £	Proposed 2009/10 £
Per Session	3.00	0.00	3.00
£0.50 concession for siblings			

FIREWORKS

	2009/10 £	Amount of Increase £	Proposed 2010/11 £
Adult admission	3.00	0.00	3.00
Child admission (over 5 years)	2.00	0.00	2.00
Family ticket 2 adults/2 children	9.00	0.00	9.00

CARNIVAL

	2009/10 £	Amount of Increase £	Proposed 2010/11 £
Adult admission	2.00	0.00	2.00
Child (over 5 years)	1.00	0.00	1.00
Family ticket 2 adults/2 children	5.00	0.00	5.00

(All above fees and charges shown exclusive of VAT)

PRIORY HOUSE

(figures shown inclusive of VAT)

	2009/10 £ per hour	Amount of Increase £	Proposed 2010/11 £ per hour
Meeting Room - Commercial (2 hours minimum)	25.00	0	25.00
Meeting Room - Small Groups/Organisations "	12.50	0	12.50
Evening Hirings (double fee)			
Hire of Undercroft and Tea Room	15.00	5.00	20.00
Hire of Undercroft and Exhibition Area	15.00	5.00	20.00
For placing a marquee on the top lawn - flat rate	150.00	0	150.00

(Fees and charges shown for Priory House INCLUSIVE of VAT)

**DUNSTABLE TOWN COUNCIL
CAPITAL/REVENUE RESERVE FUNDS**

2009/2010

Balance b/f 2009/2010	Contributions from Revenue/ other +	Total Approved Expend	Provisional balance of funds at 31.3.10
68,268	0	17,056	51,212
9,693	0	5,000	4,693
21,730	0	12,000	9,730
6,832	5,000	0	11,832
45,000	0	45,000	0
10,545	0	0	10,545
17,000	0	0	17,000
37,500	0	37,500	0
216,568	5,000	116,556	105,012
45,946	6,000	0	51,946
30,304	10,000	24,978	15,326

SPECIAL PROJECTS/EARMARKED RESERVES

Balance b/f:

- General (inc Green Flag funds)
- Older People's Support Services Reserve
- Youth Service Reserve (inc Teen Council funds)
- Priory House (Exhibition)
- Priory House Structural
- Carnival Fund
- Building Alarms
- New Cemetery Fund
- NS action Reserve
- Tree Reserve
- Open Space Improvement Fund
- Football Hub
- *£12,056 Green Flag

IT EQUIPMENT RESERVE

Balance b/f

VEHICLES RESERVE

Balance b/f

**DUNSTABLE TOWN COUNCIL
CAPITAL/REVENUE RESERVE FUNDS**

2009/2010

	Balance b/f 2009/2010	Contributions from Revenue/ other +	Total Approved Expend	Provisional balance of funds at 31.3.10
BUILDINGS MAINTENANCE RESERVE				
Balance b/f:				
Grove House	13,771	25,500	38,000	1,271
Downside	9,405	0	9,405	0
The Place	4,025	4,000		8,025
Priory House	5,000	15,000		20,000
Pavilions	5,000	5,000		10,000
Performance Area	1,000	1,000		2,000
Fencing	0	10,000		10,000
Cemetery	0	5,000		5,000
Unallocated	33,112	0		33,112
Contribution from Beds FA/Tesco	0	20,000	20,000	GH internal redec
Total	71,313	85,500	67,405	89,408
Total Earmarked Reserves	364,131	106,500	208,939	261,692
S106 MONIES				
Balance b/f:				
Hartwell (Skimpot) & SCA (Southfields Road)	0	0		0
Frenchs Gate	40,000	0	40,000	Play area
Residual sum from Eastgate (Church Street)	647	0		647
Frenchs Gate (fencing)	6,250	0	6,250	Bow top fencing completed
Frenchs Gate (landscaping, etc)	0	20,000	20,000	Fencing/landscaping
Willoughby Play Area	47,745	0		47,745
Confident Communities Funding (Mayfield)	36,002	0	36,002	Centre re-opened April 09
Confident Communities Funding (Signage)	12,500	0	12,500	balance held
Total S106/Developers Contributions/Funding	143,144	20,000	114,752	48,392

*

Total S106/Developers Contributions/Funding

**DUNSTABLE TOWN COUNCIL
CAPITAL/REVENUE RESERVE FUNDS**

2010/2011

	Balance b/f 2010/2011	Contributions from Revenue +	Committed Expenditure -	Total Funds available
General (inc Green Flag funds)	51,212	0		51,212
Older People's Support Services Reserve	4,693	0	4,693	0
Youth Service Reserve (inc Teen Council funds)	9,730	0	9,730	0
Priory House (Exhibition)	11,832	0		11,832
Priory House Structural	0	0		0
Carnival Fund	10,545	0		10,545
Building Alarms	17,000	0		17,000
New Cemetery Fund	0	0		0
Collection Reserve	0	7,500		7,500
Tree Reserve	0	10,000		10,000
Open Space Improvement Fund	0	27,475		27,475
Football Hub	0	10,000		10,000
*£12,056 Green Flag	105,012	54,975	14,423	145,564
IT EQUIPMENT RESERVE				
Balance b/f	51,946	6,000		57,946
VEHICLES RESERVE				
Balance b/f	15,326	10,000		25,326

SPECIAL PROJECTS/EARMARKED RESERVES

Balance b/f:

General (inc Green Flag funds)
 Older People's Support Services Reserve
 Youth Service Reserve (inc Teen Council funds)
 Priory House (Exhibition)
 Priory House Structural
 Carnival Fund
 Building Alarms
 New Cemetery Fund
 Collection Reserve
 Tree Reserve
 Open Space Improvement Fund
 Football Hub
 *£12,056 Green Flag

IT EQUIPMENT RESERVE

Balance b/f

VEHICLES RESERVE

Balance b/f

**DUNSTABLE TOWN COUNCIL
CAPITAL/REVENUE RESERVE FUNDS**

2010/2011

	Balance b/f 2010/2011	Contributions from Revenue +	Committed Expenditure -	Total Funds available
BUILDINGS MAINTENANCE RESERVE				
Balance b/f:				
Grove House	1,271	29,000	15,000	15,271
Downside	0			0
The Place	8,025	4,000		12,025
Priory House	20,000	17,500	15,000	22,500
Pavilions	10,000	5,000		15,000
Performance Area	2,000	1,000		3,000
Fencing	10,000	10,000		20,000
Cemetery	5,000	5,000		10,000
Unallocated	33,112			33,112
Contribution from Beds FA/Tesco	0	20,000	20,000	0
Total	89,408	91,500	50,000	130,908
Total Earmarked Reserves	261,692	162,475	64,423	359,744
S106 MONIES				
Balance b/f:				
Hartwell (Skimpot) & SCA (Southfields Road)				
Frenchs Gate				
Residual sum from Eastgate (Church Street)	647			
Frenchs Gate (fencing)				
Frenchs Gate (landscaping, etc)				
Willoughby Play Area				
Confident Communities Funding (Mayfield)	47,745			
Confident Communities Funding (Signage)				
Total S106/Developers Contributions/Funding	48,392			48,392

BUILDINGS MAINTENANCE RESERVE

Balance b/f:

Grove House

Downside

The Place

Priory House

Pavilions

Performance Area

Fencing

Cemetery

Unallocated

Contribution from Beds FA/Tesco

Total

Total Earmarked Reserves

S106 MONIES

Balance b/f:

Hartwell (Skimpot) & SCA (Southfields Road)

Frenchs Gate

Residual sum from Eastgate (Church Street)

Frenchs Gate (fencing)

Frenchs Gate (landscaping, etc)

Willoughby Play Area

Confident Communities Funding (Mayfield)

Confident Communities Funding (Signage)

Total S106/Developers Contributions/Funding