

Dunstable Town Council
Grove House
76 High Street North
Dunstable
Bedfordshire
LU6 1NF
Tel: 01582 513000

E-mail: info@dunstable.gov.uk
Website: www.dunstable.gov.uk



DUNSTABLE
TOWN COUNCIL

David Ashlee Town Clerk and Chief Executive

When telephoning please ask for:
Rosemary O'Sullivan (01582 891415)
Or Lisa Scheder (01582 891403)

Your Ref.
Our Ref. RGS/

Date: 12 July 2018

Dear Councillor

Could you please note that a meeting of the Accounts Sub-Committee will be held in the **Council Chamber**, Grove House, High Street North, Dunstable on **Wednesday 18 July 2018 at 5.30 pm.**

AGENDA

1. Apologies for Absence
2. To approve the schedule of accounts processed for payment for the period 20 June to 17 July 2018 (a schedule of accounts will be available at the meeting).
3. To verify the bank reconciliations for all accounts as at 30 June 2018 (documentation will be available at the meeting).
4. Income and Expenditure report at 30 June 2018 – enclosed at Page 1.

Yours faithfully

R G O'Sullivan
Head of Finance and Support Services

To: Members of Accounts Sub-Committee:
Councillors Mike Mullany (Chairman), Peter Hollick (Vice-Chairman), Johnson Tamara and Nigel Warren and other Members of the Council for information.

Month No : 3

Accounts Sub-Committee 18 July 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>FINANCE AND GENERAL PURPOSES</u>								
100	<u>F&SS STAFF COSTS</u>							
4000	Salaries	14,802	44,465	172,197	127,732		127,732	25.8 %
4001	Salaries	8,364	25,348	105,608	80,260		80,260	24.0 %
	F&SS STAFF COSTS :- Expenditure	23,166	69,813	277,805	207,992	0	207,992	25.1 %
	Net Expenditure over Income	23,166	69,813	277,805	207,992			
101	<u>CENTRAL SERVICES</u>							
4007	Training	0	866	15,000	14,134		14,134	5.8 %
4010	Misc Staff Costs	288	1,158	3,900	2,742		2,742	29.7 %
4021	Telephones/Data Links	509	2,088	6,480	4,392		4,392	32.2 %
4022	Postage	221	471	3,000	2,529		2,529	15.7 %
4023	Stationery	315	757	4,000	3,243		3,243	18.9 %
4025	Subscriptions/Publications	611	1,304	3,500	2,196		2,196	37.3 %
4037	Eqpt/IT Maintenance/Support	4,386	7,837	19,870	12,033		12,033	39.4 %
4039	Equipment Hire	11,162	15,182	8,500	-6,682		-6,682	178.6 %
4040	Equipment/Tools Purchase	132	132	0	-132		-132	0.0 %
4058	Professional Services	905	4,069	28,000	23,931		23,931	14.5 %
4821	Tfr from V&E Fund	-11,585	-11,585	0	11,585		11,585	0.0 %
4923	Res Exp- New Equipment	11,585	11,585	0	-11,585		-11,585	0.0 %
	CENTRAL SERVICES :- Expenditure	18,529	33,865	92,250	58,385	0	58,385	36.7 %
1091	INC - Miscellaneous	1	11,190	0	11,190			0.0 %
1099	INC - Recharges etc	1	13	710	-697			1.9 %
	CENTRAL SERVICES :- Income	2	11,203	710	10,493			1577.9
	Net Expenditure over Income	18,527	22,662	91,540	68,878			
102	<u>GROVE HOUSE</u>							
4001	Salaries	703	2,110	8,444	6,334		6,334	25.0 %
4011	Rates	0	13,907	18,500	4,593		4,593	75.2 %
4012	Water	0	0	1,500	1,500		1,500	0.0 %
4014	Electricity	177	177	5,500	5,323		5,323	3.2 %
4015	Gas	158	1,478	3,500	2,022		2,022	42.2 %
4016	Cleaning	833	2,606	10,600	7,994		7,994	24.6 %
4017	Waste Disposal/Skip Hire	212	399	1,000	601		601	39.9 %
4027	Licences etc	0	0	220	220		220	0.0 %
4036	Maintenance Contracts	0	0	1,500	1,500		1,500	0.0 %
4038	Repairs & Maintenance	0	695	9,000	8,305		8,305	7.7 %

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040 Equipment/Tools Purchase	81	211	4,000	3,789		3,789	5.3 %
4824 Tfr from Building Maint Fund	-4,654	-4,654	0	4,654		4,654	0.0 %
4915 Res Exp- Grove House Building	4,654	4,654	0	-4,654		-4,654	0.0 %
GROVE HOUSE :- Expenditure	2,164	21,582	63,764	42,182	0	42,182	33.8 %
1001 INC - Lettings/Facility Hire	0	23	500	-477			4.6 %
1002 INC - Rent Receivable	3,238	3,238	11,782	-8,544			27.5 %
1003 INC - Service Charges	4,471	4,471	16,473	-12,002			27.1 %
GROVE HOUSE :- Income	7,709	7,732	28,755	-21,023			26.9 %
Net Expenditure over Income	-5,545	13,850	35,009	21,159			
106 CORPORATE MANAGEMENT							
4003 Pension Payments (early retire)	544	1,084	6,500	5,416		5,416	16.7 %
4006 Health & Safety	377	1,031	10,000	8,969		8,969	10.3 %
4019 DBS Checks (prev CRB)	26	39	400	361		361	9.8 %
4021 Telephones/Data Links	67	153	0	-153		-153	0.0 %
4026 Insurance	0	0	60,000	60,000		60,000	0.0 %
4030 Advertising - Recruitment	0	0	1,500	1,500		1,500	0.0 %
4056 Audit Fees - External	0	0	3,000	3,000		3,000	0.0 %
4057 Audit Fees - Internal	0	0	2,000	2,000		2,000	0.0 %
4061 Annual Report	0	0	1,750	1,750		1,750	0.0 %
4062 HR Related Costs (inc uniform)	51	295	7,500	7,205		7,205	3.9 %
4599 VAT Unclaimable	0	0	5,000	5,000		5,000	0.0 %
CORPORATE MANAGEMENT :- Expenditure	1,065	2,602	97,650	95,048	0	95,048	2.7 %
1099 INC - Recharges etc	0	0	5,183	-5,183			0.0 %
CORPORATE MANAGEMENT :- Income	0	0	5,183	-5,183			0.0 %
Net Expenditure over Income	1,065	2,602	92,467	89,865			
107 DEMOCRATIC SERVICES							
4007 Training	43	43	1,000	957		957	4.3 %
4024 Printing	0	322	1,000	678		678	32.2 %
4025 Subscriptions/Publications	0	2,080	2,750	670		670	75.6 %
4501 Mayor's Transport	25	364	3,500	3,136		3,136	10.4 %
4502 Mayor's Allowance	82	222	4,000	3,778		3,778	5.5 %
4503 Civic Hospitality	0	960	3,000	2,040		2,040	32.0 %
4504 Civic Regalia	0	157	1,000	843		843	15.7 %
4515 Remembrance Events	0	0	5,000	5,000		5,000	0.0 %
DEMOCRATIC SERVICES :- Expenditure	150	4,148	21,250	17,102	0	17,102	19.5 %
Net Expenditure over Income	150	4,148	21,250	17,102			

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
110 F & GP CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	9,393	18,515	9,122		9,122	50.7 %
4052 Loan Capital Repaid	0	11,783	23,566	11,783		11,783	50.0 %
4721 Tfr to V&E Fund	0	15,000	15,000	0		0	100.0 %
4723 Tfr to Election Reserve	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	29,000	29,000	0		0	100.0 %
4730 Tfr to Town Twinning Reserve	0	500	500	0		0	100.0 %
F & GP CAPITAL & PROJECTS :- Expenditure	0	85,676	106,581	20,905	0	20,905	80.4 %
Net Expenditure over Income	0	85,676	106,581	20,905			
114 MTRF CAPITAL PROJECTS							
4982 MTRF Arc Lighting	4,330	18,825	0	-18,825		-18,825	0.0 %
4984 MTRF Priory Gardens Entrance	12,343	26,238	0	-26,238		-26,238	0.0 %
4985 MTRF Splash Park & Catering	0	680	0	-680		-680	0.0 %
MTRF CAPITAL PROJECTS :- Expenditure	16,673	45,743	0	-45,743	0	-45,743	
Net Expenditure over Income	16,673	45,743	0	-45,743			
309 GRANTS (INCL S137)							
4321 Service Level Agreements	1,700	6,900	6,900	0		0	100.0 %
GRANTS (INCL S137) :- Expenditure	1,700	6,900	6,900	0	0	0	100.0 %
Net Expenditure over Income	1,700	6,900	6,900	0			
ANCE AND GENERAL PURPOSES :- Expenditure	63,447	270,328	666,200	395,872	0	395,872	40.6 %
Income	7,711	18,935	34,648	-15,713			54.7 %
Net Expenditure over Income	55,736	251,392	631,552	380,160			
GROUPS & ENVIRONMENTAL							
111 CREASEY PARK - COMM F'BALL							
4001 Salaries	6,680	20,005	82,965	62,960		62,960	24.1 %
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	502	1,134	9,000	7,866		7,866	12.6 %
4015 Gas	627	627	3,000	2,373		2,373	20.9 %
4016 Cleaning	247	741	4,250	3,509		3,509	17.4 %
4017 Waste Disposal/Skip Hire	90	215	1,000	785		785	21.5 %
4032 Publicity / Marketing	0	0	500	500		500	0.0 %
4036 Maintenance Contracts	0	0	1,250	1,250		1,250	0.0 %
4038 Repairs & Maintenance	0	23	2,000	1,977		1,977	1.2 %

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4040 Equipment/Tools Purchase	0	0	1,000	1,000		1,000	0.0 %
4536 GROUNDS MAINT (GRASS	100	6,565	16,000	9,435		9,435	41.0 %
4599 VAT Unclaimable	244	1,033	2,289	1,256		1,256	45.1 %
CREASEY PARK - COMM F'BALL :- Expenditure	8,490	30,344	123,754	93,410	0	93,410	24.5 %
1008 INC - ATP Hire	1,472	6,977	92,000	-85,023			7.6 %
1009 INC - Pitch Hire	299	1,133	25,000	-23,867			4.5 %
1044 INC - Contrib from Rec Depot C	0	10,000	10,000	0			100.0 %
1090 Cont from Brewers Hill Middle	0	15,000	15,000	0			100.0 %
CREASEY PARK - COMM F'BALL :- Income	1,771	33,110	142,000	-108,890			23.3 %
Net Expenditure over Income	6,719	-2,767	-18,246	-15,479			
112 CREASEY PARK - BAR/CATERING							
4001 Salaries	4,639	13,892	59,055	45,163		45,163	23.5 %
4002 Wages	3,571	12,932	46,017	33,085		33,085	28.1 %
4011 Rates	0	16,320	17,000	680		680	96.0 %
4012 Water	0	0	500	500		500	0.0 %
4014 Electricity	502	1,134	9,000	7,866		7,866	12.6 %
4015 Gas	627	627	3,000	2,373		2,373	20.9 %
4016 Cleaning	782	2,435	12,750	10,315		10,315	19.1 %
4017 Waste Disposal/Skip Hire	319	805	3,000	2,195		2,195	26.8 %
4020 Miscellaneous Expenses	7	35	1,600	1,565		1,565	2.2 %
4021 Telephones/Data Links	349	957	5,000	4,043		4,043	19.1 %
4026 Insurance	0	0	250	250		250	0.0 %
4027 Licences etc	0	0	900	900		900	0.0 %
4032 Publicity / Marketing	549	549	500	-49		-49	109.8 %
4036 Maintenance Contracts	319	732	3,750	3,018		3,018	19.5 %
4038 Repairs & Maintenance	0	303	2,000	1,697		1,697	15.2 %
4040 Equipment/Tools Purchase	103	865	1,000	135		135	86.5 %
4059 Kitchen/Catering Expenses	95	960	3,000	2,040		2,040	32.0 %
4060 Bar & Catering Stock	4,164	16,902	64,800	47,898		47,898	26.1 %
CREASEY PARK - BAR/CATERING :- Expenditure	16,025	69,447	233,122	163,675	0	163,675	29.8 %
1001 INC - Lettings/Facility Hire	1,594	3,452	20,000	-16,548			17.3 %
1032 INC - Bar & Catering Sales	9,519	38,147	162,000	-123,853			23.5 %
1091 INC - Miscellaneous	0	225	0	225			0.0 %
1093 INC - Advertising/Sponsorship	750	750	0	750			0.0 %
CREASEY PARK - BAR/CATERING :- Income	11,863	42,575	182,000	-139,425			23.4 %
Net Expenditure over Income	4,162	26,873	51,122	24,249			

Month No : 3

Accounts Sub-Committee 18 July 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>115</u>	<u>SPLASH PARK</u>							
4001	Salaries	2,885	2,885	18,911	16,026		16,026	15.3 %
4002	Wages	2,946	3,592	15,520	11,928		11,928	23.1 %
4011	Rates	2,328	2,328	1,000	-1,328		-1,328	232.8 %
4012	Water	0	0	750	750		750	0.0 %
4014	Electricity	0	0	1,750	1,750		1,750	0.0 %
4016	Cleaning	1,091	1,979	2,600	621		621	76.1 %
4017	Waste Disposal/Skip Hire	234	349	750	401		401	46.6 %
4018	Security	0	30	0	-30		-30	0.0 %
4020	Miscellaneous Expenses	9	23	0	-23		-23	0.0 %
4021	Telephones/Data Links	16	139	500	361		361	27.7 %
4026	Insurance	0	0	1,000	1,000		1,000	0.0 %
4032	Publicity / Marketing	116	116	0	-116		-116	0.0 %
4036	Maintenance Contracts	2,056	7,514	4,500	-3,014		-3,014	167.0 %
4038	Repairs & Maintenance	0	89	1,000	911		911	8.9 %
4040	Equipment/Tools Purchase	237	270	0	-270		-270	0.0 %
4059	Kitchen/Catering Expenses	111	344	0	-344		-344	0.0 %
4060	Bar & Catering Stock	1,798	4,660	14,280	9,620		9,620	32.6 %
4601	Retail Purchases	53	53	0	-53		-53	0.0 %
	SPLASH PARK :- Expenditure	13,880	24,371	62,561	38,190	0	38,190	39.0 %
1030	INC - Retail Sales	32	32	0	32			0.0 %
1032	INC - Bar & Catering Sales	5,318	7,710	35,700	-27,990			21.6 %
1092	INC - Concessions	473	1,890	5,000	-3,110			37.8 %
	SPLASH PARK :- Income	5,822	9,632	40,700	-31,068			23.7 %
	Net Expenditure over Income	8,058	14,739	21,861	7,122			
<u>200</u>	<u>G&ES STAFF COSTS</u>							
4000	Salaries	9,165	27,680	108,160	80,480		80,480	25.6 %
4001	Salaries	28,354	87,480	374,980	287,500		287,500	23.3 %
4055	External Contracts	1,912	3,376	0	-3,376		-3,376	0.0 %
	G&ES STAFF COSTS :- Expenditure	39,431	118,536	483,140	364,604	0	364,604	24.5 %
	Net Expenditure over Income	39,431	118,536	483,140	364,604			
<u>201</u>	<u>ALLOTMENTS</u>							
4001	Salaries	111	333	1,267	934		934	26.3 %
4012	Water	0	0	1,200	1,200		1,200	0.0 %
4014	Electricity	87	87	0	-87		-87	0.0 %
4017	Waste Disposal/Skip Hire	0	0	1,500	1,500		1,500	0.0 %

Month No : 3

Accounts Sub-Committee 18 July 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038	Repairs & Maintenance	380	380	3,000	2,620		2,620	12.7 %
4041	Tree Planting/Surgery	0	0	500	500		500	0.0 %
4838	Tfr from Allotments Reserve	0	-4,875	0	4,875		4,875	0.0 %
4938	Res Exp- Allotments	0	4,875	0	-4,875		-4,875	0.0 %
	ALLOTMENTS :- Expenditure	578	800	7,467	6,667	0	6,667	10.7 %
1002	INC - Rent Receivable	96	384	7,000	-6,616			5.5 %
1024	INC - Maintenance	50	160	0	160			0.0 %
1091	INC - Miscellaneous	65	115	0	115			0.0 %
	ALLOTMENTS :- Income	211	659	7,000	-6,341			9.4 %
	Net Expenditure over Income	367	141	467	326			
202	CEMETERY							
4001	Salaries	3,782	11,295	45,632	34,337		34,337	24.8 %
4011	Rates	0	10,200	9,000	-1,200		-1,200	113.3 %
4012	Water	0	600	2,000	1,400		1,400	30.0 %
4014	Electricity	954	954	2,500	1,546		1,546	38.2 %
4015	Gas	0	0	1,500	1,500		1,500	0.0 %
4016	Cleaning	190	570	2,500	1,930		1,930	22.8 %
4017	Waste Disposal/Skip Hire	542	1,266	6,200	4,934		4,934	20.4 %
4018	Security	30	580	3,000	2,420		2,420	19.3 %
4021	Telephones/Data Links	282	842	3,400	2,558		2,558	24.8 %
4036	Maintenance Contracts	0	0	1,100	1,100		1,100	0.0 %
4037	Eqpt/IT Maintenance/Support	0	0	1,250	1,250		1,250	0.0 %
4038	Repairs & Maintenance	802	1,233	8,000	6,767		6,767	15.4 %
4040	Equipment/Tools Purchase	184	390	5,000	4,610		4,610	7.8 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4043	Bedding Plants	0	-286	0	286		286	0.0 %
4045	Vehicle Fuel/Maintenance	1,161	3,391	10,700	7,309		7,309	31.7 %
4049	Memorial Safety Inspections et	0	0	500	500		500	0.0 %
4127	Kerb Blocks	140	280	0	-280		-280	0.0 %
4128	Sanctums	535	535	0	-535		-535	0.0 %
4201	Book of Remembrance	202	278	600	322		322	46.3 %
	CEMETERY :- Expenditure	8,804	32,129	104,382	72,253	0	72,253	30.8 %
1021	INC - Burial Fees	14,705	50,503	112,500	-61,997			44.9 %
1022	INC - Book of Remembrance	0	287	600	-314			47.8 %
1023	INC - Memorials	3,221	9,272	45,000	-35,729			20.6 %
1027	INC - Kerb Blocks	970	1,470	0	1,470			0.0 %
1028	INC - Sanctums	2,331	2,331	0	2,331			0.0 %
	CEMETERY :- Income	21,227	63,863	158,100	-94,237			40.4 %
	Net Expenditure over Income	-12,423	-31,733	-53,718	-21,985			

Month No : 3

Accounts Sub-Committee 18 July 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
205	REC.GENERAL-R.G.							
4011	Rates	0	1,008	1,000	-8		-8	100.8 %
4012	Water	0	0	1,000	1,000		1,000	0.0 %
4013	Rent Payable	0	10,000	10,000	0		0	100.0 %
4014	Electricity	591	766	3,000	2,234		2,234	25.5 %
4017	Waste Disposal/Skip Hire	1,109	2,600	8,800	6,200		6,200	29.5 %
4018	Security	0	1,234	4,000	2,766		2,766	30.9 %
4021	Telephones/Data Links	58	253	1,000	747		747	25.3 %
4036	Maintenance Contracts	465	1,460	4,250	2,790		2,790	34.4 %
4038	Repairs & Maintenance	3,415	7,078	12,000	4,922		4,922	59.0 %
4040	Equipment/Tools Purchase	149	682	5,000	4,318		4,318	13.6 %
4041	Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4042	Grass Cutting	0	0	400	400		400	0.0 %
4044	Bowling Green Mtce	0	0	1,000	1,000		1,000	0.0 %
4045	Vehicle Fuel/Maintenance	1,126	4,118	10,700	6,582		6,582	38.5 %
4046	Play Equipment Mtce	1,666	2,338	12,500	10,162		10,162	18.7 %
4834	Tfr from Developer's Contribut	0	0	-8,000	-8,000		-8,000	0.0 %
	REC.GENERAL-R.G. :- Expenditure	8,580	31,537	68,150	36,613	0	36,613	46.3 %
1001	INC - Lettings/Facility Hire	2,750	2,750	11,000	-8,250			25.0 %
1009	INC - Pitch Hire	0	0	6,000	-6,000			0.0 %
1024	INC - Maintenance	3,270	3,870	15,250	-11,380			25.4 %
1099	INC - Recharges etc	1,798	1,808	0	1,808			0.0 %
	REC.GENERAL-R.G. :- Income	7,818	8,428	32,250	-23,822			26.1 %
	Net Expenditure over Income	762	23,109	35,900	12,791			
206	TOWN RANGER SERVICES							
4001	Salaries	4,865	14,251	56,625	42,374		42,374	25.2 %
4017	Waste Disposal/Skip Hire	42	158	1,500	1,342		1,342	10.5 %
4021	Telephones/Data Links	39	110	500	390		390	22.0 %
4038	Repairs & Maintenance	0	97	4,000	3,903		3,903	2.4 %
4040	Equipment/Tools Purchase	174	830	3,000	2,170		2,170	27.7 %
4045	Vehicle Fuel/Maintenance	185	1,551	7,000	5,449		5,449	22.2 %
4120	Bus Shelter Maintenance	0	0	1,500	1,500		1,500	0.0 %
	TOWN RANGER SERVICES :- Expenditure	5,305	16,996	74,125	57,129	0	57,129	22.9 %
1024	INC - Maintenance	250	504	3,000	-2,496			16.8 %
	TOWN RANGER SERVICES :- Income	250	504	3,000	-2,496			16.8 %
	Net Expenditure over Income	5,055	16,492	71,125	54,633			

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
210 G & E CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	9,152	18,260	9,108		9,108	50.1 %
4052 Loan Capital Repaid	0	10,563	20,989	10,426		10,426	50.3 %
4721 Tfr to V&E Fund	0	20,000	20,000	0		0	100.0 %
4724 Tfr to Building Maint Fund	0	21,000	21,000	0		0	100.0 %
4728 Tfr to EMR Priory Churchyard	0	5,000	0	-5,000		-5,000	0.0 %
4731 Tfr to Tree Reserve	0	5,000	5,000	0		0	100.0 %
4732 Tfr to Open Spaces Improvement	0	15,000	15,000	0		0	100.0 %
4734 Tfr to Developer's Contributio	0	0	5,000	5,000		5,000	0.0 %
4738 Tfr to Allotments Reserve	0	5,000	5,000	0		0	100.0 %
4741 Tfr to Splash Park Reserve	0	12,000	12,000	0		0	100.0 %
4742 Tfr to Memorial Safety Reserve	0	1,000	1,000	0		0	100.0 %
G & E CAPITAL & PROJECTS :- Expenditure	0	103,715	123,249	19,534	0	19,534	84.2 %
Net Expenditure over Income	0	103,715	123,249	19,534			
403 TOWN CENTRE							
4012 Water	0	0	700	700		700	0.0 %
4014 Electricity	12	1,194	1,500	306		306	79.6 %
4017 Waste Disposal/Skip Hire	1,109	2,600	8,700	6,100		6,100	29.9 %
4021 Telephones/Data Links	72	212	1,000	788		788	21.2 %
4036 Maintenance Contracts	0	0	1,500	1,500		1,500	0.0 %
4038 Repairs & Maintenance	428	699	0	-699		-699	0.0 %
4040 Equipment/Tools Purchase	176	1,234	2,000	766		766	61.7 %
4041 Tree Planting/Surgery	0	0	1,500	1,500		1,500	0.0 %
4043 Bedding Plants	16,819	17,507	22,500	4,993		4,993	77.8 %
4045 Vehicle Fuel/Maintenance	784	1,610	10,600	8,990		8,990	15.2 %
4050 Town Centre	596	907	8,000	7,093		7,093	11.3 %
4075 Skateboard Park	0	0	5,000	5,000		5,000	0.0 %
4831 Tfr from Tree Reserve	-585	-585	0	585		585	0.0 %
4924 Res Exp- Tree Works	585	585	0	-585		-585	0.0 %
TOWN CENTRE :- Expenditure	19,996	25,963	63,000	37,037	0	37,037	41.2 %
1009 INC - Pitch Hire	274	605	1,500	-895			40.3 %
1024 INC - Maintenance	0	1,288	5,150	-3,863			25.0 %
1051 INC - Town Centre Agency CBC	0	0	10,800	-10,800			0.0 %
1099 INC - Recharges etc	0	814	0	814			0.0 %
TOWN CENTRE :- Income	274	2,706	17,450	-14,744			15.5 %
Net Expenditure over Income	19,722	23,256	45,550	22,294			
GROUNDS & ENVIRONMENTAL :- Expenditure	121,088	453,839	1,342,950	889,111	0	889,111	33.8 %
Income	49,236	161,477	582,500	-421,023			27.7 %
Net Expenditure over Income	71,853	292,363	760,450	468,087			

COMMUNITY SERVICES

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
103 <u>MARKETING</u>							
4032 Publicity / Marketing	525	623	5,000	4,377		4,377	12.5 %
4033 Newsletter	0	6,996	19,500	12,504		12,504	35.9 %
4034 Website	7,960	8,060	4,000	-4,060		-4,060	201.5 %
4821 Tfr from V&E Fund	-5,000	-5,000	0	5,000		5,000	0.0 %
MARKETING :- Expenditure	3,485	10,679	28,500	17,821	0	17,821	37.5 %
Net Expenditure over Income	3,485	10,679	28,500	17,821			
209 <u>OLDER PEOPLES DAY CARE SERVICE</u>							
4001 Salaries	1,266	3,798	18,638	14,840		14,840	20.4 %
4021 Telephones/Data Links	31	93	275	182		182	34.0 %
4064 Hall Hire	200	550	4,500	3,950		3,950	12.2 %
4065 Lunchclub Catering	863	1,752	9,000	7,248		7,248	19.5 %
4066 Entertainment/Activities	536	1,134	3,000	1,866		1,866	37.8 %
4067 Community Projects	-100	0	0	0		0	0.0 %
4076 NOT IN USE 18/19	-63	0	0	0		0	0.0 %
4313 OPHLP - Transport	896	2,464	9,500	7,036		7,036	25.9 %
4834 Tfr from Developer's Contribut	0	0	-1,200	-1,200		-1,200	0.0 %
OLDER PEOPLES DAY CARE SERVICE :- Expenditure	3,629	9,792	43,713	33,921	0	33,921	22.4 %
1006 INC - BCC O P Day Care Service	0	7,918	7,918	0			100.0 %
1007 INC - Fees O P Day Care Serv	997	2,995	13,000	-10,005			23.0 %
OLDER PEOPLES DAY CARE SERVICE :- Income	997	10,913	20,918	-10,005			52.2 %
Net Expenditure over Income	2,632	-1,121	22,795	23,916			
300 <u>COMM SERVICES STAFF COSTS</u>							
4000 Salaries	13,173	39,522	158,351	118,829		118,829	25.0 %
4001 Salaries	2,916	8,749	34,914	26,165		26,165	25.1 %
4002 Wages	2,393	7,169	28,614	21,445		21,445	25.1 %
COMM SERVICES STAFF COSTS :- Expenditure	18,483	55,440	221,879	166,439	0	166,439	25.0 %
Net Expenditure over Income	18,483	55,440	221,879	166,439			
303 <u>COMMUNITY ENGAGEMENT</u>							
4002 Wages	0	0	500	500		500	0.0 %
4032 Publicity / Marketing	245	245	600	355		355	40.8 %
4040 Equipment/Tools Purchase	77	548	1,000	453		453	54.8 %
4066 Entertainment/Activities	1,790	2,296	8,507	6,211		6,211	27.0 %
4067 Community Projects	333	487	5,300	4,813		4,813	9.2 %
COMMUNITY ENGAGEMENT :- Expenditure	2,445	3,575	15,907	12,332	0	12,332	22.5 %

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1004 INC - Summer Activities	23	56	2,200	-2,144			2.5 %
1099 INC - Recharges etc	0	50	0	50			0.0 %
COMMUNITY ENGAGEMENT :- Income	23	106	2,200	-2,094			4.8 %
Net Expenditure over Income	2,422	3,469	13,707	10,238			
304 GROVE CORNER							
4001 Salaries	435	1,296	6,656	5,361	5,361		19.5 %
4002 Wages	289	1,002	6,001	4,999	4,999		16.7 %
4011 Rates	0	2,064	2,100	36	36		98.3 %
4012 Water	0	0	1,000	1,000	1,000		0.0 %
4014 Electricity	117	237	2,000	1,763	1,763		11.8 %
4015 Gas	0	0	3,000	3,000	3,000		0.0 %
4016 Cleaning	185	245	600	355	355		40.9 %
4021 Telephones/Data Links	70	261	1,000	739	739		26.1 %
4026 Insurance	0	0	200	200	200		0.0 %
4027 Licences etc	0	147	300	153	153		49.0 %
4032 Publicity / Marketing	100	100	300	200	200		33.3 %
4036 Maintenance Contracts	210	210	1,700	1,490	1,490		12.4 %
4038 Repairs & Maintenance	178	498	1,386	888	888		36.0 %
4040 Equipment/Tools Purchase	220	589	1,200	611	611		49.1 %
4066 Entertainment/Activities	0	0	1,000	1,000	1,000		0.0 %
GROVE CORNER :- Expenditure	1,805	6,649	28,443	21,794	0	21,794	23.4 %
1001 INC - Lettings/Facility Hire	827	1,809	1,200	609			150.8 %
1002 INC - Rent Receivable	850	5,100	6,800	-1,700			75.0 %
1091 INC - Miscellaneous	0	138	0	138			0.0 %
GROVE CORNER :- Income	1,677	7,047	8,000	-953			88.1 %
Net Expenditure over Income	128	-398	20,443	20,841			
310 COMM S CAPITAL & PROJECTS							
4051 Loan Interest Payable	0	8,253	16,250	7,997	7,997		50.8 %
4052 Loan Capital Repaid	0	10,521	21,041	10,520	10,520		50.0 %
4714 Tfr to Christmas Lights Res	0	3,500	3,500	0	0		100.0 %
4720 Tfr to Tearooms Equipment Res	0	1,500	1,500	0	0		100.0 %
4724 Tfr to Building Maint Fund	0	50,373	50,373	0	0		100.0 %
COMM S CAPITAL & PROJECTS :- Expenditure	0	74,147	92,664	18,517	0	18,517	80.0 %
Net Expenditure over Income	0	74,147	92,664	18,517			

Month No : 3

Accounts Sub-Committee 18 July 2018

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
401	EVENTS PROGRAMME							
4001	Salaries	3,797	10,296	42,555	32,259		32,259	24.2 %
4002	Wages	169	339	3,750	3,411		3,411	9.0 %
4014	Electricity	35	77	600	523		523	12.9 %
4017	Waste Disposal/Skip Hire	0	5,100	8,000	2,900		2,900	63.8 %
4021	Telephones/Data Links	20	61	300	239		239	20.4 %
4032	Publicity / Marketing	1,618	1,451	6,000	4,549		4,549	24.2 %
4035	Cultural/National Event	0	7,373	8,000	627		627	92.2 %
4038	Repairs & Maintenance	0	820	0	-820		-820	0.0 %
4040	Equipment/Tools Purchase	318	373	1,000	627		627	37.3 %
4055	External Contracts	0	0	3,143	3,143		3,143	0.0 %
4511	St Georges Day Event	0	-1	4,000	4,001		4,001	0.0 %
4512	Party in the Park	4,250	6,750	12,500	5,750		5,750	54.0 %
4513	Fireworks	0	0	18,000	18,000		18,000	0.0 %
4514	Christmas Carols	0	0	3,000	3,000		3,000	0.0 %
4518	Band Concerts	450	450	3,000	2,550		2,550	15.0 %
4522	Dunstable Live	3,221	5,754	9,000	3,246		3,246	63.9 %
4523	Proms In The Park	0	0	10,000	10,000		10,000	0.0 %
4524	Priory Pictures	4,795	4,845	12,000	7,155		7,155	40.4 %
	EVENTS PROGRAMME :- Expenditure	18,672	43,688	144,848	101,160	0	101,160	30.2 %
1092	INC - Concessions	1,543	6,179	12,000	-5,821			51.5 %
1093	INC - Advertising/Sponsorship	0	1,500	0	1,500			0.0 %
	EVENTS PROGRAMME :- Income	1,543	7,679	12,000	-4,321			64.0 %
	Net Expenditure over Income	17,129	36,009	132,848	96,839			
402	PRIORY HOUSE							
4001	Salaries	9,620	27,481	120,819	93,338		93,338	22.7 %
4002	Wages	8,988	26,552	109,901	83,349		83,349	24.2 %
4011	Rates	0	20,445	20,500	55		55	99.7 %
4012	Water	0	0	2,500	2,500		2,500	0.0 %
4014	Electricity	642	1,302	11,500	10,198		10,198	11.3 %
4015	Gas	1,349	1,349	5,000	3,651		3,651	27.0 %
4016	Cleaning	653	2,128	8,500	6,372		6,372	25.0 %
4017	Waste Disposal/Skip Hire	137	432	1,400	968		968	30.8 %
4020	Miscellaneous Expenses	196	366	2,000	1,634		1,634	18.3 %
4021	Telephones/Data Links	258	812	4,000	3,188		3,188	20.3 %
4027	Licences etc	0	147	1,400	1,253		1,253	10.5 %
4032	Publicity / Marketing	46	277	6,000	5,723		5,723	4.6 %
4036	Maintenance Contracts	415	2,235	13,500	11,265		11,265	16.6 %

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038 Repairs & Maintenance	1,414	1,542	7,500	5,958		5,958	20.6 %
4039 Equipment Hire	353	889	0	-889		-889	0.0 %
4040 Equipment/Tools Purchase	1,175	1,347	2,500	1,153		1,153	53.9 %
4059 Kitchen/Catering Expenses	444	1,350	5,000	3,650		3,650	27.0 %
4060 Bar & Catering Stock	2,932	9,106	38,000	28,894		28,894	24.0 %
4601 Retail Purchases	426	826	6,500	5,674		5,674	12.7 %
4602 Train Ticket Purchases	1,174	2,347	0	-2,347		-2,347	0.0 %
4611 Education/Events	551	2,668	5,000	2,332		2,332	53.4 %
4827 Tfr from P/House Exhib Fund	0	-1,549	0	1,549		1,549	0.0 %
4943 Res Exp- PH Exhib	0	1,549	0	-1,549		-1,549	0.0 %
PRIORY HOUSE :- Expenditure	30,773	103,602	371,520	267,918	0	267,918	27.9 %
1001 INC - Lettings/Facility Hire	188	344	1,500	-1,156			22.9 %
1002 INC - Rent Receivable	1,170	1,170	4,681	-3,511			25.0 %
1003 INC - Service Charges	527	527	1,471	-944			35.8 %
1030 INC - Retail Sales	1,200	2,454	13,500	-11,046			18.2 %
1032 INC - Bar & Catering Sales	12,633	35,231	125,000	-89,769			28.2 %
1091 INC - Miscellaneous	0	43	0	43			0.0 %
1092 INC - Concessions	68	68	0	68			0.0 %
1095 INC - Train Ticket Sales	476	2,225	1,500	725			148.3 %
1097 INC - Commission	298	1,300	3,000	-1,700			43.3 %
1099 INC - Recharges etc	1,034	3,441	0	3,441			0.0 %
PRIORY HOUSE :- Income	17,594	46,803	150,652	-103,849			31.1 %
Net Expenditure over Income	13,179	56,799	220,868	164,069			
405 TOWN CENTRE MANAGEMENT							
4014 Electricity	0	0	1,000	1,000		1,000	0.0 %
4032 Publicity / Marketing	0	152	6,500	6,348		6,348	2.3 %
4520 Christmas Lights	0	0	19,000	19,000		19,000	0.0 %
TOWN CENTRE MANAGEMENT :- Expenditure	0	152	26,500	26,348	0	26,348	0.6 %
Net Expenditure over Income	0	152	26,500	26,348			
406 SPECIAL MARKETS							
4002 Wages	0	0	4,000	4,000		4,000	0.0 %
4011 Rates	-1,117	-1,117	1,000	2,117		2,117	-111.7 %
4017 Waste Disposal/Skip Hire	682	2,136	6,700	4,564		4,564	31.9 %
4021 Telephones/Data Links	21	60	0	-60		-60	0.0 %
4032 Publicity / Marketing	0	262	1,000	738		738	26.2 %
4055 External Contracts	74	309	0	-309		-309	0.0 %
SPECIAL MARKETS :- Expenditure	-340	1,650	12,700	11,050	0	11,050	13.0 %

Month No : 3

Accounts Sub-Committee 18 July 2018

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1011 INC - Hire of Stalls & Pitches	333	742	4,000	-3,258			18.5 %
1091 INC - Miscellaneous	0	280	0	280			0.0 %
SPECIAL MARKETS :- Income	333	1,022	4,000	-2,978			25.5 %
Net Expenditure over Income	-673	628	8,700	8,072			
407 ASHTON SQUARE PUBLIC CONVENIEN							
4002 Wages	2,273	7,189	40,645	33,456		33,456	17.7 %
4016 Cleaning	125	257	1,800	1,543		1,543	14.3 %
4021 Telephones/Data Links	11	32	200	168		168	16.1 %
4038 Repairs & Maintenance	864	1,054	1,483	429		429	71.1 %
ASHTON SQUARE PUBLIC CONVENIEN :- Expenditure	3,273	8,531	44,128	35,597	0	35,597	19.3 %
1024 INC - Maintenance	750	750	3,000	-2,250			25.0 %
ASHTON SQUARE PUBLIC CONVENIEN :- Income	750	750	3,000	-2,250			25.0 %
Net Expenditure over Income	2,523	7,781	41,128	33,347			
COMMUNITY SERVICES :- Expenditure	82,225	317,905	1,030,802	712,897	0	712,897	30.8 %
Income	22,917	74,320	200,770	-126,450			37.0 %
Net Expenditure over Income	59,308	243,584	830,032	586,448			
Whole Council Only							
998 PRECEPT & INTEREST							
4096 Bank Charges	371	1,114	0	-1,114		-1,114	0.0 %
4739 Tfr to 3G Pitch Reserve	0	73	0	-73		-73	0.0 %
PRECEPT & INTEREST :- Expenditure	371	1,187	0	-1,187	0	-1,187	
1076 INC - Precept	0	1,109,517	2,219,034	-1,109,517			50.0 %
1096 INC - Interest Receivable	277	877	3,000	-2,123			29.2 %
1911 Reserves Income General	0	73	0	73			0.0 %
PRECEPT & INTEREST :- Income	277	1,110,466	2,222,034	-1,111,568			50.0 %
Net Expenditure over Income	94	-1,109,279	-2,222,034	-1,112,755			
Whole Council Only :- Expenditure	371	1,187	0	-1,187	0	-1,187	0.0 %
Income	277	1,110,466	2,222,034	-1,111,568			50.0 %
Net Expenditure over Income	94	-1,109,279	-2,222,034	-1,112,755			