

Dunstable Town Council  
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DUNSTABLE  
TOWN COUNCIL

Paul Hodson  
Town Clerk and Chief Executive

10 May 2023

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Dunstable Town Council which will be held at **the Dunstable Conference Centre, 51 High Street North, Dunstable, LU6 1JF** on **Monday 15 May 2023 at 7.00 pm** when the following business will be transacted:

### **AGENDA**

1. To elect a Town Mayor for the ensuing year.

Councillor Johnson Tamara will propose, and Councillor Matthew Brennan will second

*"That Councillor Liz Jones be and is hereby elected Town Mayor of Dunstable for the ensuing Municipal Year".*

2. The newly elected Town Mayor will make the Declaration of Acceptance of Office and address the Council.
3. Councillor Peter Hollick will propose, and Councillor Kenson Gurney will second

*"That this Council tender to Councillor Liz Jones their sincere thanks for the courteous, efficient and admirable manner in which she has discharged the important and exacting duties of the Office of Town Mayor of Dunstable during the Municipal Year ended today, 15 May 2023".*

*The immediate Past Town Mayor will reply.*

4. Specific Declarations of Interest
5. Apologies for Absence.

- To appoint a Deputy Town Mayor for the ensuing year.

Councillor Alex Butler will propose, and Councillor Robert Blennerhassett will second

*"That Councillor Louise O’Riordan be and is hereby elected Deputy Town Mayor of Dunstable for the ensuing Municipal Year."*

- The newly appointed Deputy Town Mayor will make the Declaration of Acceptance of Office.
- To note the appointment of the Town Mayor’s Chaplain for the ensuing Municipal Year.
- To select members to serve on Standing Committees and Sub-Committees of the Council for the Municipal Year 2023/2024:

<b>Finance and General Purposes Committee</b>	Liz Jones, Louise O’Riordan, Peter Hollick, Gregory Alderman, Nick Kotarski, Mark Davis, Richard Attwell, Michelle Henderson, John Gurney, Matthew Brennan, Wendy Bater, Philip Crawley, Robert Blennerhassett, Johnson Tamara
<b>Community Services Committee</b>	Liz Jones, Louise O’Riordan, John Gurney, Robert Blennerhassett, Wendy Bater, Nick Kotarski, Kenson Gurney, Gregory Alderman, Matthew Neall, Trevor Adams, Peter Hollick, Alex Butler
<b>Grounds and Environmental Services Committee</b>	Liz Jones, Louise O’Riordan, Matthew Brennan, Richard Attwell, Philip Crawley, Trevor Adams, Michelle Henderson, Alex Butler, Mark Davis, Kenson Gurney, Matthew Neall, Johnson Tamara
<b>Personnel Sub-Committee</b>	Liz Jones, Louise O’Riordan, Peter Hollick, John Gurney, Matthew Brennan, Michelle Henderson, Nick Kotarski
<b>Dunstable Joint Committee</b>	Liz Jones, Louise O’Riordan, Peter Hollick, John Gurney, Matthew Brennan (Named substitutes: Remaining Vice-Chairs of the three Standing Committees)
<b>Plans Sub-Committee</b>	Matthew Brennan, Richard Attwell, Robert Blennerhassett, Louise O’Riordan, Nick Kotarski, Trevor Adams, Liz Jones
<b>Appeals and Appointments Committee</b>	Liz Jones, Louise O’Riordan, Peter Hollick, John Gurney, Matthew Brennan, Gregory Alderman, Richard Attwell

- The Town Mayor will invite the Members of the three Standing Committees in turn to appoint their Chair and Vice-Chair for the ensuing Municipal Year.

11. To approve as a correct record the Minutes of the Meeting of the Town Council held on 16 May 2022 (copy attached).

12. Chair's Remarks.

13. To select representatives to serve on outside organisations:

<b><u>Body</u></b>	<b><u>Representative</u></b>
Observer at Development Committee	Nick Kotarski (Central Beds)
Dunstable International Town Twinning Assoc.	Liz Jones, Peter Hollick and Kenson Gurney
South Beds Dial-a-Ride Management Cttee	John Gurney
Citizens Advice Management Committee	Richard Attwell
Hospice at Home Management Cttee	Liz Jones
Dunstable Town Band	Robert Blennerhassett
Dunstable District Scout Council Executive	Nick Kotarski
Ashton Schools Foundation	Gregory Alderman, Peter Hollick
Ashton Almshouses Charity	Louise O'Riordan, Gregory Alderman
Chews Foundation	Kenson Gurney, Matthew Brennam
Poor's Lands Charity	Liz Jones, Peter Hollick
Lockington Charity	Liz Jones, Kenson Gurney
Marshe Charity	Liz Jones, Kenson Gurney
Dunstable Men in Sheds	Richard Attwell

14. Disclosable Pecuniary Interests – To agree the following dispensations for the four year term until May 2028:

- Dispensation request for all members relating to decision making on the Council's revenue and capital budget and associated precept and council tax charge
- Dispensation request for all Town Council members that are also members of Central Bedfordshire Council and decision making that relates to the two Councils

**15.** General Power of Competence – To adopt the General Power of Competence for the period until May 2028.

(The Council meets the eligibility criteria set out in the *Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (S.I. 2012 No. 965*, i.e.: Two thirds or more of councillors have been elected, rather than co-opted or appointed, and the Town Clerk holds the Certificate in Local Council Administration.

**16.** To answer questions under Standing Order 16 (if any).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Paul Hodson', written in a cursive style.

Paul Hodson  
Town Clerk and Chief Executive