

**DUNSTABLE TOWN COUNCIL**

**MINUTES OF THE MEETING OF PERSONNEL SUB-COMMITTEE**

**HELD AT THE COUNCIL CHAMBER, GROVE HOUSE, HIGH STREET NORTH,  
DUNSTABLE**

**ON WEDNESDAY 13 DECEMBER 2023**

Present: Councillors Liz Jones, Louise O’Riordan, Peter Hollick, John Gurney, Matthew Brennan, Michelle Henderson and Nicholas Kotarski.

In Attendance: Paul Hodson – Town Clerk and Chief Executive

Apologies for Absence: None

**207/23 To nominate a Chairman and Vice-Chairman of the Sub-Committee for the remainder of the Municipal Year 2023/24.**

Councillor Hollick was nominated as Chair and Councillor Kotarski nominated as Vice-Chair.

**208/23 Specific Declarations of Interest**  
None

**209/23 Enhanced Staff Benefits Update Report**

The Town Clerk & Chief Executive summarised the report and Members noted the success of the benefits provided.

**210/23 Annual Staff Survey & Investors In People Update**

Members noted the outcome of the annual staff survey and the content of the IIP Feedback Report.

**211/23 AGREED In terms of Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, AGREED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**212/23 Establishment Report**

**RESOLVED:** to recommend to the Finance and General Purposes Committee:

- a. That the Town Clerk & Chief Executive’s Department be renamed Corporate Services
- b. That the role changes described in the report be adopted.