

Dunstable Town Council
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Paul Hodson **Town Clerk and Chief Executive**

20 September 2024

Dear Councillor

A meeting of the Personnel Sub-Committee will be held on **Thursday 26 September at 7.00 PM** when the following business will be transacted:

AGENDA

1. Apologies for absence
2. Specific Declarations of Interest
3. To approve as an accurate record the Minutes of the Meeting of the Personnel Sub-Committee held on 20 June 2024 (copies previously circulated).
4. HR Summary - information report (See page 2)
5. Sickness Triggers – decision report (see page X)
6. RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.
7. Pay Review – Verbal update
8. Establishment amendments – Reports to follow

Yours faithfully

Paul Hodson
Town Clerk and Chief Executive

To: Members of Personnel Sub-Committee
Councillors Louise O’Riordan, Sally Kimondo, Gregory Alderman, Richard Attwell, Liz Jones, Nicholas Kotarski, Johnson Tamara and other Members of the Council for information.