

DUNSTABLE TOWN COUNCIL

MINUTES OF THE MEETING OF PERSONNEL SUB-COMMITTEE

**HELD AT THE COUNCIL CHAMBER, GROVE HOUSE, HIGH STREET NORTH,
DUNSTABLE**

ON THURSDAY 14 NOVEMBER FROM 19:00 PM

Present: Councillors Louise O’Riordan (Town Mayor), Sally Kimondo (Deputy Town Mayor), Gregory Alderman, Richard Attwell, Liz Jones (Chair) and Nicholas Kotarski (Vice-Chair)

In Attendance: Paul Hodson – Town Clerk and Chief Executive
Kelley Hallam – HR & Payroll Manager

**In Attendance:
(Remotely)** None

Public: Nil

253/24 - Apologies for Absence

None

254/24 - Declarations of Interest

None

255/24 - To approve as an accurate record the Minutes of the Meeting of the Personnel Sub-Committee held on 26 September 2024

The Minutes of the meeting of the Personnel Sub-Committee held on 26 September 2024 were approved as a correct record and were signed by the Chair.

256/24 - HR Summary - information report

Members received an update on HR matters including staffing, sickness, people management, enhanced benefits and improvement projects.

It was confirmed that due to the success of the Away Day, that another would be planned for next year once an appropriate venue had been found.

257/24 - Exclusion of the press and public

It was proposed, seconded and

RESOLVED: In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

258/24 - Pay Review

Members received a detailed report on the results of the pay review that had been carried out.

It was proposed, seconded and

RESOLVED: That the Committee recommend to the Finance and General Purposed Committee:

i) To accept the outcome of the Pay Review in full, to be applied from 1 April 2025.

ii) To amend the Council's policy to stipulate that pay progression will be suspended during a capability process, and to give line managers discretion, in consultation with the Town Clerk and Chief Executive, to allow staff who have performed exceptionally to progress by two salary points where this is possible.

259/24 - Establishment amendments

A verbal update was given by the Town Clerk and Chief Executive on the current situation in regard to the establishment amendments agreed at the previous meeting of this Committee.

The meeting closed at 19.28 PM